



Ignition Interlock Program Application for Device Certification

Instructions for completing this application

Prior to completing this application, please refer to the SC Ignition Interlock solicitation number 5400005353 Scope of Work/Specifications.

Refer to SC §56-5-2941 code of law relating to Ignition Interlock prior to completing this application. For information pertaining to any portion of this application, please contact the Ignition Interlock Program office using the information provided below.

South Carolina Department of Probation, Parole and Pardon Services

Ignition Interlock Program
2221 Devine St, Suite 604
Columbia, SC 29250
(803)734-0019

Please submit the completed application by mail to the address above or electronically to the following e-mail address:
ignition.interlock@ppp.sc.gov

If the ignition interlock device is approved for certification, you will be notified by letter. Certification will be valid for three years from the date of certification, but recertification may be required at any time the vendor's contract with the State is renewed. This letter of certification will be subject to review by the SC Department of Probation, Parole and Pardon Services at its discretion during the course of the certification period.



**Ignition Interlock Program
Application for Device Certification**

Initial Ignition Interlock Device Certification Renewal of Ignition Interlock Device Certification

Manufacturer of Ignition Interlock Device to be certified

Legal Name of Breath Alcohol Ignition Interlock Device (BAIID) Manufacturer

Address of the BAIID Manufacturer

Telephone Number

Fax Number

Email Address

Manufacturer Representative

The BAIID manufacturer employee designated to act on behalf of and/or represent the manufacturer in all matters relating to the certification of the ignition interlock device in South Carolina.

Name _____

Title _____

Telephone Number _____

Email Address _____

Manufacturer Liaison

The IID manufacturer employee designated to act as the liaison between the manufacturer and the Ignition Interlock Program Administrator in all matters relating to distributors, vendors, service centers and technicians.

Name _____

Title _____

Telephone Number _____

Email Address _____



Ignition Interlock Program Application for Device Certification

Ignition Interlock Device Certification

The undersigned hereby requests certification by the South Carolina Department of Probation, Parole and Pardon Services, Ignition Interlock Program of the following device:

Manufacturer Name

Model Number

By my initials beside each statement, I, _____
Manufacturer Representative

Certify on behalf of the ignition interlock device manufacturer that:

- _____ All aspects of the Code of South Carolina §56-5-2941 are understood and compliance will be maintained at all times and is a condition of IID certification.
 - _____ The manufacturer and its employees will cooperate with the IIDP at all times including its inspection of the Manufacturer's installation, service, repair, calibration, use, removal or performance of the BAIID.
 - _____ The manufacturer agrees to provide all downloaded ignition interlock device data, reports and information related to the BAIID to the IIDP in an electronic approved form.
 - _____ The manufacturer shall provide to the Department a signed statement that the manufacturer's service providers/installation service centers meet all of the specifications described in the current contract.
 - _____ The manufacturer shall carry product liability insurance with the minimum liability limits of 1 million dollars per occurrence, with 3 million dollars aggregate total and provide proof of insurance to the Department at time of application. The proof of insurance shall include a statement from the insurance company that 30 days' notice will be given to the Department before cancellation of the insurance.
 - _____ The manufacturer shall provide a signed statement that the manufacturer will indemnify and hold harmless the State of South Carolina and any political subdivision, the Department and its employees from all claims, demands, and actions as a result of property damage and or injury or death to persons which may arise, directly or indirectly, out of any act or omission by the manufacturer or their service provider relating to the installation, service, repair, use and or removal of an ignition interlock device.
 - _____ The manufacturer shall provide to the Department a Warranty of Performance to ensure responsibility of support for service within 48 hours after a report of a problem.
 - _____ The manufacturer shall provide to the department a list of service center sites operating within the State of South Carolina, including the name, business address, phone number and email address. The manufacturer shall Immediately notify the Department of any changes to this list. Failure to notify the Department may result in decertification of the device in South Carolina. The manufacturer shall certify to the Department that it will provide statewide installation and service within fifty miles or one hour driving time from any location.
 - _____ A manufacturer or manufacturer's representative must submit to the Department an application for device certification. The Department may decline to review requests for certification on ignition interlock devices that have been previously evaluated and found unacceptable. In the event of non-certification, subsequent and or additional requests for certification may be limited by the Department. The Department shall not be required to engage in research and development procedures involving interlock devices.
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- _____ The manufacturer shall provide a notarized letter or affidavit from an independent third party testing laboratory certifying that the device requesting to be certified has met or exceeded all requirements set forth in these specifications and must at a minimum meet the most current National Highway Traffic Safety Administration (NHTSA) guidelines/specifications. This letter shall include: name and address of testing laboratory, qualifications and names of individuals performing the test, certified summary demonstrating all tests performed on the device, list of equipment used during testing, descriptions and explanations of the certified test conducted.
 - _____ The manufacturer shall provide a serial number inventory of at least 50 devices from which the Department may select a minimum of two and as many as five for compliance testing by the Department.
 - _____ If the device is submitted for certification by a party other than the manufacturer, the submitting party shall submit a notarized affidavit from the manufacturer of the device certifying that the submitting party is an authorized manufacturer's representative, and it is agreed and understood that any action taken by the Department or any cost incurred in accordance with the provisions of these specifications shall ultimately be the responsibility of the manufacturer.
 - _____ The manufacturer or its authorized representative assumes all costs and responsibilities for the Manufacturer Application Procedure, as described herein.
 - _____ Only after the Department has received all documentation described herein, will the Department determine the suitability and reliability of the submitted device and consider it for certification. The Department also reserves the right to request additional documentation as required.
 - _____ The Manufacturer agrees to immediately notify and inform the Department in writing of any modifications or alterations to a certified device, its interior and exterior design, its parts, and or its operating firmware and or software.
 - _____ In the event that a manufacturer is introducing an upgrade or modification to a currently approved device, the manufacturer must provide the Department a comprehensive plan of action for phasing out the use of the older device. This plan of action must be approved by the Department prior to the deployment of the action plan.
 - _____ The manufacturer agrees to cooperate with the Department regarding its request for information relative to the certified device and to provide expert testimony as necessary at no cost to the State of South Carolina or its employees.
 - _____ Failure to meet the requirements contained within this application may result in rejection of the manufacturers' application by the Department. The Department reserves the right to limit or restrict future applications for device certification.
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