

AGENCY NAME:	South Carolina Department of Probation, Parole and Pardon Services		
AGENCY CODE:	N080	SECTION:	066

Fiscal Year 2017-18 Accountability Report

SUBMISSION FORM

AGENCY MISSION	<ul style="list-style-type: none"> • Prepare offenders under our supervision toward becoming productive members of the community; • Provide assistance to the victims of crime, the courts and the Parole Board; and to • Protect public trust and safety
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AGENCY VISION	Our vision is to be recognized nationally as a catalyst for positive change in the lives of offenders, a force for public safety, a leader in victim services, and a responsible steward of public funds.
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Please select yes or no if the agency has any major or minor (internal or external) recommendations that would allow the agency to operate more effectively and efficiently.

RESTRUCTURING RECOMMENDATIONS:	Yes	No
	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Please identify your agency's preferred contacts for this year's accountability report.

	<u>Name</u>	<u>Phone</u>	<u>Email</u>
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I have reviewed and approved the enclosed FY 2017-18 Accountability Report, which is complete and accurate to the extent of my knowledge.

AGENCY DIRECTOR <i>(SIGN AND DATE):</i>	 9/12/18
<i>(TYPE/PRINT NAME):</i>	Jerry B. Adger

BOARD/CMSN CHAIR <i>(SIGN AND DATE):</i>	
<i>(TYPE/PRINT NAME):</i>	

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AGENCY'S DISCUSSION AND ANALYSIS

Description of Agency

The South Carolina Department of Probation, Parole and Pardon Services is the third largest state law enforcement agency in South Carolina and is charged with the supervision of offenders in the community placed on probation by the Court, paroled by the State Board of Pardons and Pardons, and on Youthful Offender Release from the South Carolina Department of Corrections (SCDC). Offenders are supervised according to a wide range of strategies that are designed to provide the opportunity to succeed while protecting public safety. The Department embraces the motto: **Prepare, Provide, Protect**. At the end of fiscal year (FY) 2018, the Department supervised a daily average of 56,387 jurisdictional offenders and 29,171 active offenders.

The Department was created on October 18, 1941 by Act 547 (amended to Act 571) with the expectation to maintain high standards of integrity, professionalism and accountability. The Department maintains a headquarters facility in Columbia along with 46 county offices and four county satellite offices (Beaufort, Berkeley, Dorchester, and York). At the end of FY 2018, the Department was staffed with 677 employees, which included 662 classified positions and three unclassified positions, 11 temporary contract positions and one temporary grant position. The Department is comprised of the Director's office and four divisions: Field Operations, Fiscal Services, Hearings and Policy Management, and Pardons, Pardons and Rehabilitative Services.

Jerry B. Adger was appointed as Director in January 2015 by Governor Nikki Haley. Director Adger has the overall responsibility for the Department, the budget, staff functions, and ensures that all policies, procedures, and protocols are followed. The Director's Office includes the Office of the Chief Deputy Director, the Office of Information Technology Services, the Office of External Affairs and the Office of Professional Responsibility.

The Department continued to focus on addressing the tasks associated with its Strategic Plan by successfully completing 11 of its strategic objectives – translated 29 victim and offender forms into Spanish, established three additional remote videoconferencing sites for parole hearings in Anderson, Florence, and Allendale counties, participated in community awareness events for the Ignition Interlock Device Program, developed and trained staff on security policies, evaluated customer satisfaction with Department service providers, developed seven leadership standards, created a process for employees to offer suggestions and voice concerns, expanded the staff wellness program, revised the procedures for developing white papers, and implemented a certification process the actuarial risk and needs assessment users (2015-2020 Strategic Plan Objectives 1.2.1, 1.2.3, 1.3.6, 2.1.1, 2.1.3, 2.2.2, 3.2.1, 3.2.4, 3.2.9, 3.4.1, and 4.1.4). The Department has sustained its commitment to implementing operational strategies to meet the ongoing mandates of the Omnibus Crime Reduction and Sentencing Reform Act of 2010. Through these measures, the Department has saved taxpayers more than \$39 million by diverting over 1,600 offenders from the South Carolina Department of Corrections (2015-2020 Strategic Plan Objectives 1.1.1, 1.1.7, and 1.3.1).

These accomplishments have led to successful supervision completion rates that exceed national averages. The FY 2018 SCDPPPS probation successful closure rate was 81% compared to the national average of 60%. The parole successful closure rate was 83% compared to the national average of 61% (Bureau of Justice Statistics, *Probation and Parole in the United States, 2016, Revised April 28, 2018*).

In a 2018 update on prisoner recidivism, the Bureau reported an estimated 68% of released prisoners were arrested within three years. The latest cohort tracked by SCDPPPS has a recidivism rate of 50% of offenders arrested within three years of case closure and only 18% of offenders admitted to the SC Department of Corrections within three years of case closure. In the coming year, the Department will explore increasing the number of measures used to calculate its recidivism rate to better align with national recidivism measures.

The Department has begun efforts to actively address homelessness among offenders under SCDPPPS jurisdiction. According to the Council of State Governments (2017), about 10% of offenders who leave prison are

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homeless for some period of time after release. In the past, the Department did not have a method to accurately identify the number of homeless offenders in the Department’s Offender Management System (OMS). At the end of FY 2018, a process was created by the Department’s Office of Program Planning and Development to identify, track and address homeless individuals. Statewide implementation will follow dissemination of training and guidelines in FY 2019.

Internal Factors Affecting Agency Performance in Fiscal Year 17-18

- CALEA Accreditation achieved
- Domestic Violence Specialized Caseloads introduced
- Caseloads reduced due to hiring of additional Offender Supervision Specialists (OSS)
- Phase I of Agent vehicle rollout completed
- Statewide service provider directory updated to include victim resources and court-ordered offender programs

Attaining national accreditation was the most significant achievement and internal factor demonstrating SCDPPPS’ successful performance during FY 2018. SCDPPPS is the first probation agency in the nation to achieve accreditation from the Commission on Accreditation for Law Enforcement Agencies (CALEA). The Department is the third South Carolina Cabinet agency to become CALEA certified, preceded by the State Law Enforcement Division (SLED) and the Department of Public Safety. In March 2018, two CALEA assessors visited SCDPPPS and reviewed the Department’s policies, procedures, and management strategies. SCDPPPS was found to be in 100% compliance with all applicable standards. Through the process of reviewing and revamping several policies and procedures, SCDPPPS has experienced improvements in documentation practices, evidence collection, training curriculum, officer safety practices and the creation of a statewide emergency communications system. The Department completed its implementation of these new, improved policies in March 2018, and later received its official initial accreditation on July 28th. SCDPPPS will next pursue accreditation on the state level.

As of May 2017, SCDPPPS had 1,651 offenders under supervision for domestic violence. As of June 2018, that number increased to 1,917. Recognizing a need to address this growing societal problem, using \$1,224,000 in recurring funds allocated by the General Assembly in the FY 17-18 budget, SCDPPPS implemented specialized Domestic Violence Agent caseloads. SCDPPPS hired 20 Domestic Violence Agents who are located in 11 counties and serve the entire state. In its first year, this pilot project is showing positive results with an 82% successful case closure rate (percentage of offenders who complete their probation term without a new criminal conviction). Experienced Agents were promoted, trained and certified to supervise this unique population (2015-2020 Strategic Plan Objective 1.1.6). The average caseload for these Agents is 51 offenders, enabling Agents to focus solely on supervising this high-risk group.

SCDPPPS has also experienced reduced Agent caseloads due to the hiring of additional **Offender Supervision Specialists (OSS)**, non-law enforcement certified staff members who monitor standard level offenders (58% of the SCDPPPS offender population). At the end of FY 2018, the SCDPPPS employed 62 OSS positions in 29 counties, compared to 32 OSS in 15 counties the previous fiscal year. The creation and expansion of the OSS position has achieved its goal of reducing caseload sizes and enhancing case management. Compared to baseline numbers of August 2015, this program has reduced Agent caseloads in the four counties with the highest offender populations (Charleston, Greenville, Richland and Spartanburg) by 35% (2015-2020 Strategic Plan Strategy 1.1).

Another factor bolstering SCDPPPS performance this past year was the rollout of 104 new **law enforcement package vehicles**. The Department established an objective of reducing the vehicle to Agent ratio to 1:1 by July 2020 (2015-2020 Strategic Plan Objective 1.3.3). To achieve this task, the Department needed 208 vehicles. In its FY 17-18 budget, SCDPPPS received funding for 124 vehicles, which included 20 vehicles assigned to the Domestic Violence Specialized Caseload Agents. For FY 18-19, the General Assembly provided SCDPPPS with

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funding to lease an additional 104 vehicles- Phase II- through the Department of Administration Master Lease Program. These cars have proven to be essential for the everyday work of the Agents, and have enabled the Department to implement the aforementioned specialized caseloads. These cars have also streamlined the special assignment deployment process. Previously, SCDPPPS Field Operations management was forced to consider the scarcity of vehicles when assigning Agents to respond to emergencies and special assignments like Bike Week and hurricane evacuations; now Agents can be rapidly assigned to the specific location to carry out emergency operations. Vehicles are also utilized to perform offender home visits, offender extraditions, warrant teams, and to respond to global positioning system (GPS) alerts.

This past fiscal year SCDPPPS updated its **Statewide Service Provider Directory** to bolster victim advocacy by including victim resources and programming as well as court-ordered programs for offenders. The current database now includes more than 250 providers. Enhancements were made to the quality review process which removed programs whose criteria did not meet Department standards thereby ensuring consistency and program integrity. Statewide training on the use of the directory was delivered for continual referral application.

External Factors Affecting Agency Performance in Fiscal Year 17-18

In October 2017, the SCDPPPS data center was migrated to the Division of Technology Operations (DTO) under the Department of Administration’s Statewide Strategic Information Technology Plan, encompassing the consolidation of the Department’s servers, storage, and other computer assets to the State’s central Data Center. This major initiative enhanced the security and reliability of SCDPPPS’ information assets. Now, additional levels of information technology services are provided by DTO for hardware maintenance and support, disaster recovery services and storage expansion capabilities (2015-2020 Strategic Plan Strategy 2.4).

Agency’s Current Efforts and Associated Results Presented Elsewhere in this Report

The Department continues to reorganize and realign internally to address key positions where the employee has or will retire by years’ end as well as maximize resources in the areas of mental health, domestic violence and Agent accountability. Focus on maximizing resources resulted in the development of draft offender mental health supervision guidelines, the introduction of a cognitive restructuring program to provide the Parole Board additional treatment options and the implementation of a body worn camera pilot program in which 50 Agents participated. The Department has dedicated 20 Agents and 11 Victim Advocates to the Specialized Domestic Violence Caseload Program. In October 2017, they received a week-long training on tools and techniques to enhance supervision strategies.

Finally on July 28, 2018, SCDPPPS became the first probation agency in the nation to receive accreditation from the Commission on Accreditation for Law Enforcement Agencies (CALEA). This prestigious, internationally recognized designation establishes and demonstrates SCDPPPS’ commitment to law enforcement excellence.

Plans Under Development to Introduce Additional Changes

- Conversion of 40 FTEs from Earmarked to State Funds
- Implementation of an Agent Recruitment and Retention Pay Plan
- Information Technology Upgrades
- Expansion of Mental Health and Rehabilitative Services Programs
- Quality Assurance Project for Business Applications
- Pursue State Accreditation with the South Carolina Police Accreditation Coalition (SCPAC)

The Department’s funding stream is challenging, because 36% of the Department’s annual funding is derived from earmarked or “other” funds- bolstered by unreliable court fees and offenders’ ability to pay supervision fees. A significant number of the Department’s FTEs are supported by these earmarked funds. This has proven to be somewhat challenging - exhibited by the continuous downward trend of fee and fine collections, a consequence that financially impacted the Department. In order to ensure the Department continues to operate

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on solid financial ground, SCDPPPS intends to request \$1,963,798 in state funding to **convert 40 FTEs from the earmark-funded category to state-funded**. This change in funding structure will enable the Department to continue to successfully meet our mission, goals and objectives (2015-2020 Strategic Plan).

Another fiduciary goal of the Department is to reintroduce the **Agent Recruitment and Retention Pay Plan**. The purpose of this plan is to recognize employees who have effectively carried out the mission and goal-driven performances of the Department to the State of South Carolina. It is the Department’s continued goal to recruit and retain experienced, specialized highly qualified Agents, and to offer a competitive law enforcement salary. Staff retention has a direct impact on the success and failure of any organization, and the implementation of this plan will provide additional incentives for seasoned Agents to remain with SCDPPPS (2015-2020 Strategic Plan Objectives 3.1.6).

In order to maintain various legislative mandates- such as the Sentencing Reform Act, Emma’s Law (DUI) and Domestic Violence programs- SCDPPPS strives to constantly improve its **information technology infrastructure**. These necessary improvements will elevate the information security posture, and ensure the reliability of agency statewide systems to enhance citizen access. In addition, new application development will assist in future data driven decisions while modernizing technology to increase mobility for specialized business needs. The deployment of new innovations will expand utilization of inter-agency collaboration- to deliver cost-effective and efficient services that meet the needs of system partners.

SCDPPPS has begun to grow its **mental health program** and rehabilitative services in a variety of ways over the past year. The Department has increased its focus on the behavioral health needs of its offender population by **partnering with the South Carolina Department of Corrections**. Working together, the agencies have shared information and resources ensuring inmates living with mental illness have comprehensive discharge plans implemented *prior* to their release under supervision in the community.

The Department has refocused its efforts to serve its offender population by placing **Rehabilitative Services programming directly in county offices**. A new curriculum was developed and staff have been trained on evidence-based therapeutic interventions. These services include substance use education, anger management and batterer’s intervention classes aimed at changing maladaptive and criminogenic behavior. Additional programming is currently in development that will address other areas of need identified by official court orders as well as the SCDPPPS offender risk/needs assessment (2015-2020 Strategic Plan Objective 4.3.4).

Maintaining its focus to address upcoming needs, SCDPPPS has partnered with Clemson University to assist in the development of **mental health specialized Agent caseloads** that will focus on supervising offenders living with mental illness. Emphasis will be placed on treatment and medication compliance as well as long term stability that will endure following the end of supervision (2015-2020 Strategic Plan Objective 4.4.3). To ensure success of the concept of this specialized caseload, Agents will have detailed, comprehensive training that is tailored directly to the needs of this population and the appropriate responses to cognitive behavioral supervision.

In accordance with Strategic Plan Objective 4.4.1 and CALEA standards, the Department has also been successful in providing **mental health training** to 100% of agency staff. There are ongoing efforts to put additional annual trainings into place (2015-2020 Strategic Plan Objectives 1.2.5, 1.2.6, 4.1.3, 4.1.6, and 4.4.1).

Improving **quality assurance** processes for business applications remains a major focus of the Department. SCDPPPS is in the initial stages of several pilot projects aimed at improving various forms and offender software programs used by the Department. For instance, staff is currently working to revamp the EPMS process by introducing online dashboard automation. Using quantitative measurements, the new EPMS packet will promote objectivity, enforce consistent documentation standards, and create time for supervisors to cultivate employee “soft skills.”

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SCDPPPS seeks to expand the **approval process for implementing Department projects**. This process will require several components to be detailed prior to implementation, including project goals, cost analysis, applicable training, a review of relevant research, and an evaluation process to measure success.

Forms Automation and Tracking is another Department initiative in development. SCDPPPS intends to update its forms database to a centralized, more user-friendly, relevant and consistent system. The introduction of a routine report review process will be implemented to manage removal of reports no longer needed to reflect current practices (2015-2020 Strategic Plan Goal 2).

Following its success in becoming the first probation agency in the nation to achieve CALEA accreditation, SCDPPPS plans to pursue **state accreditation** from the South Carolina Police Accreditation Coalition (SCPAC). Taking the next step of attaining state accreditation will help guide the Department toward ongoing maintenance of the gold standard of excellence it has set for itself during the CALEA accreditation process.

I. Risk Assessment and Mitigation Strategies

The Department has established four Department-level goals in the Department’s strategic plan that align with the mission, values, and budget priorities. Should these goals not be met, each will have several gradations of negative impact on the Department’s mission as well as the citizens of South Carolina.

a. Potential Most Negative Impact on the Public if Goals Are Not Accomplished

Goal 1: The first goal, “To Promote Public Safety for the Residents of South Carolina”, is the central purpose for SCDPPPS. The strategies for this goal address increasing the use of efficacious practices to supervise offenders, implement processes to assist victims of crime and the Parole Board and increase community and Agent safety. As objectives within this goal are completed and evaluated for success, new objectives are formulated to continue to improve strategies. As a result of these assessments, a new strategy was incorporated into the strategic plan: **1.4 - To increase delivery of evidence-based services that promote behavioral change**. Failing to meet this goal would significantly damage the core basis from which SCDPPPS operates and have an adverse effect on the Department’s other three goals. The probability of recidivism would increase which could result in a decline in public safety.

Goal 2: This goal, “To Continuously Improve Our Processes within Secure Systems” uses strategies that examine and evaluate the Department’s current security plans, financial accountability, data integrity and confidentiality and customer satisfaction. Should the Department not meet this goal, perhaps the most negative impact would be to the Department’s internal security systems, particularly those related to data confidentiality and integrity. Data specific to SCDPPPS’ stakeholders could be left vulnerable, compromised, and open to breaches. Daily operations are predicated upon the continual improvement of access to information systems to ensure efficient and secure protocols.

Goal 3: In Goal 3, SCDPPPS seeks “To Efficiently Develop the Organization and Workforce While Delivering Quality Services”. The Department’s leadership team recognizes that its employees are the mainstay of the organization and therefore are resolute in the pursuit of fostering an environment of opportunity and growth. These strategies include increasing employee retention, employing processes to promote high performance, creating a blueprint for knowledge continuity and improving project governance and practices. Failing to meet this goal would result in an unqualified workforce not capable of providing services at the highest level to stakeholders such as offenders, victims, the courts, and the community.

Goal 4: The last goal for the Department, “To Create a Structure to Provide Effective Rehabilitative Services to Offenders” concentrates efforts on identifying offender needs and developing comprehensive plans to address and change behavior. From increasing the number of validated service providers to improving mental health services to offenders, these strategies are designed to promote successful reentry by the offender. Reducing recidivism, the offender’s tendency to relapse into criminal behavior, is intrinsic to Goal

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1 and Goal 4. Failing to accomplish this goal would have multiple effects. The offender may not be in an advantageous position to maintain pro-social behavior or contribute to society as a productive, law abiding citizen. This could also have repercussions on the structure of the family dynamic for the offender. Additionally, there could be direct and residual impacts to crime victims.

b. Nature and Level of Outside Help to Mitigate Negative Impact on the Public if Goals Are not Accomplished

Goal 1: “Promote public safety for the residents of South Carolina”

The Department wishes to continue to build upon its positive relationships with other criminal justice professionals and providers with wrap-around services for offenders and to maintain consistent communications with crime victims and other advocates. Victim service agencies can further assist the Department in delivering applicable training. Sustaining strong partnerships with SLED, SCDC and local law enforcement will remain vital to mitigate any negative impact if this goal is not met.

Goal 2: “To continuously improve our processes within secure systems”

During the past fiscal year, the Department has expanded the Office of Professional Responsibility on issues of internal investigations, policy and practice formulation, quality assurance and mitigating overall departmental risk. These systems encompass all of the Department’s current practices to insure that the most effective and secure methods are in place for overall efficiency and to improve the Department’s manner of conducting business.

In addition, improving quality assurance and compliance processes for SCDPPPS business applications remains a major focus of the Department. The Department is in the initial stages of several pilot projects intended to improve its forms management and offender information software programs. Employees continue to be trained on ethical issues and cybersecurity through annual online sessions. SCDPPPS has built positive relationships with its counterparts at the Department of Administration to further assist with its overall document retention and privacy policies and practices.

Goal 3: “Efficiently develop the organization and workforce while delivering quality services”

SCDPPPS continues to strive to keep retention rates high and heighten competitive salary rates. The recently awarded national accreditation has reenergized pride in the Department. SCDPPPS will need to maintain relationships with the state Division of Human Resources (SDHR) to assist with the goals for retention and knowledge continuity through succession planning. The SDHR will be vital in addressing any negative impact felt by turnover. The Department is committed to focusing on leadership development with the assistance of training delivered by the ThinkShops at Clemson University during the fiscal year.

Goal 4: “Create a structure to provide effective rehabilitative services to offenders”

The Department has several new mental and behavioral health programs, trainings, and partnerships in place, which it seeks to expand with the support of other state agencies. SCDPPPS continuously works to find creative ways to galvanize more partnerships with community organizations who can assist offenders in their search for needed services. The General Assembly’s assistance and funding support for SCDPPPS initiatives will further mitigate any potential negative impacts on the public and the Department.

c. 3 Options for What the General Assembly Could Do to Resolve the Issue Before it Becomes a Crisis

Option 1: One of the FY 19-20 funding priorities of SCDPPPS is converting 40 FTEs from the “other funds” column to, instead, becoming state-funded. Daily operations and mission-driven objectives and the plan for continual growth will suffer if strategic goals are not met in a cost-effective manner.

Option 2: Introducing an Agent Recruitment and Retention Pay Plan focuses on objective 3.1.6. As a core element of succession planning, knowledge continuity is promoted by ensuring retention in the workplace. By funding this plan, The General Assembly will allow the Department to retain career-oriented individuals.

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Option 3: Goal 2 of the Strategic Plan is, “To Continuously Improve Our Processes within Secure Systems.” As SCDPPPS staff grows, so does the Department’s needs. The technological equipment of the Department must continuously be upgraded in order to keep track with the ever-changing and advancing world of data and information technology. Several vital departmental software programs must be replaced or updated to allow staff to complete their work in a timely and efficient manner. SCDPPPS needs to continue to improve communications with system partners and stakeholders. The Legislature can help bring these technological needs to fruition through the appropriation of state funds.

II. Restructuring Recommendations for Internal or Law Changes and Supporting Data and Implementation Plan

One internal restructuring recommendation is for the Department to fully embrace specialized caseloads for more effective offender supervision and caseload management. Agents will be properly trained to meet the needs of specific populations. As evidenced by the implementation of the Domestic Violence Caseload Program, smaller caseloads allow for more focused supervision and strategies to address offender and victim needs (2015 – 2020 SCDPPPS Strategic Plan Objective 1.1.6).

Strategic Plan Strategy 4.4 is to, “Enhance Department resources and staff awareness for mental health services.” To bring SCDPPPS’ vision for the mental health program to fruition, state funding is needed to help grow these vital offender services. Specializing Agents in mental health and substance abuse will require additional funding. Expanding the currently limited rehabilitative services to more county offices will be the primary focus (2015 – 2020 SCDPPPS Strategic Plan Objectives 4.4.1 and 4.4.3).

Two pieces of legislation introduced in 2018, which are expected to be refiled in 2019, have the potential to make significant changes to SCDPPPS’ offender supervision practices:

- Introduction of Bill Amending the Sentencing Reform Act
- Introduction of Bill Amending Emma’s Law (DUI Ignition Interlock Device legislation),

The legislation aimed to amend several parts of the Sentencing Reform Act of 2010 would change current law to reflect the policy recommendations presented by the PEW Research Center to the Sentencing Reform Oversight Committee during the fall of 2017. Another SCDPPPS-relevant bill introduced in March 2018 was S.982, which did not pass in the Senate. This bill would have required drivers convicted of DUI 1st with a blood alcohol content (BAC) level above 0.08 (reduced from 0.15) have an ignition interlock device (IID) installed in their vehicle for a six-month suspension period. The bill also would require drivers who refuse the breathalyzer during a DUI traffic stop to have an IID installed in their vehicle while their administrative hearing is pending in order to receive a temporary alcohol license. SCDPPPS will continue to monitor both bills should they be reintroduced during the upcoming 2019-2020 session.

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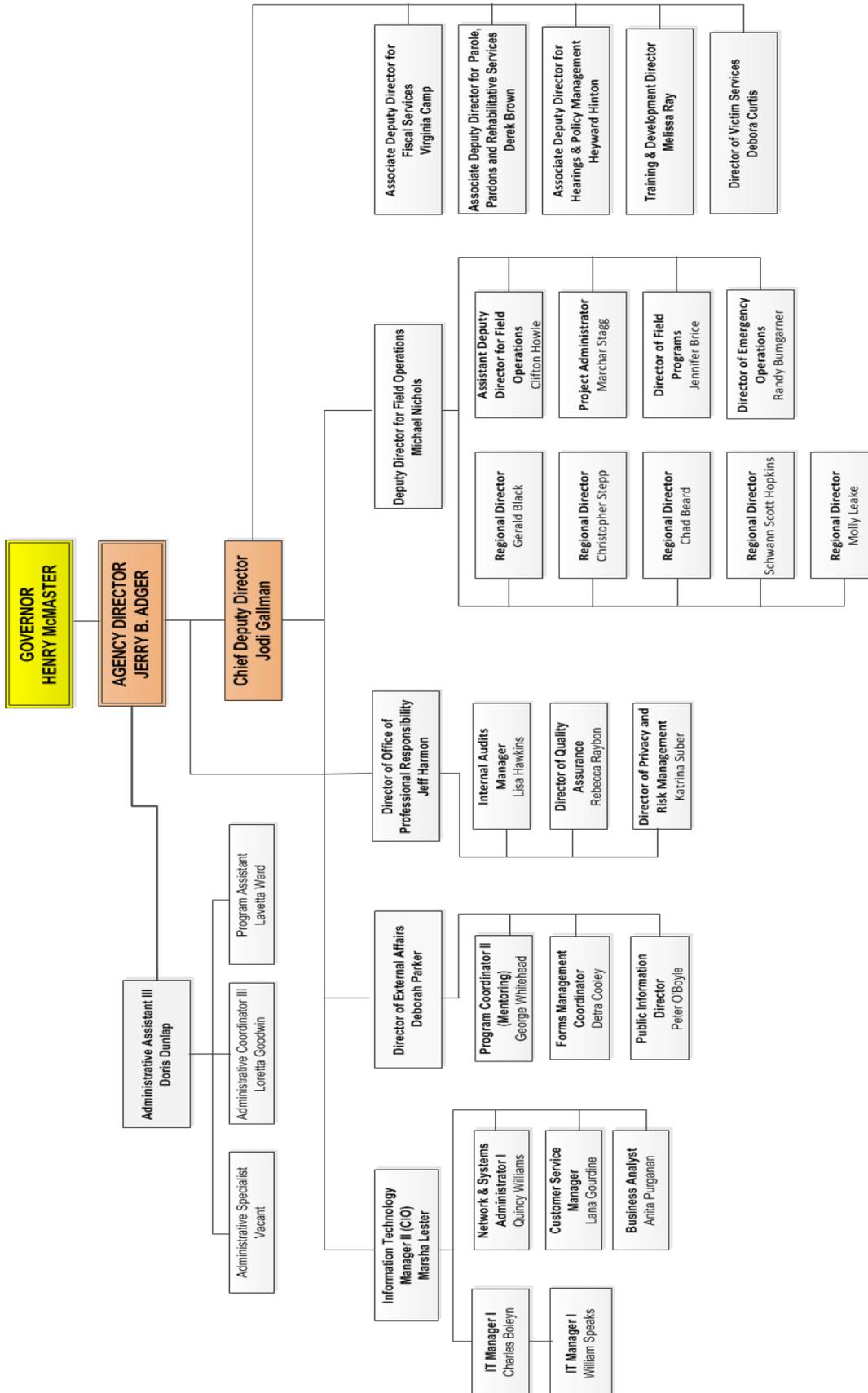
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Strategic Planning and Performance Measurement Template

Statewide Enterprise Strategic Objective	Type	Item #			Description	2017-18			Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
		Goal	Strategy	Measure		Base	Target	Actual				
Healthy and Safe Families	G	1			To Promote Public Safety for the Residents of South Carolina							
	S	1.1			To provide effective offender supervision and intervention that promotes accountability and integration into the community through evidence-based practices.							
	M		1.1.5	Increase the number of standard operating procedures that pertain to the Reentry Centers	21	24	21	7/1/15 - 6/30/18	Divisional Representative- Quality Assurance- Annually	Count- Number of standard operating procedures that pertain to the Reentry Centers	Promotes public safety and improves services to victims	
	M		1.1.7	Increase the percentage of inmates released to supervision under mandatory release programs with an approved residence plan	82.3%	90.0%	84.3%	7/1/17 - 6/30/18	Divisional representative- Parole Board Support- Annually	Calculated- Number of inmates with an approved residence/Total number of inmates released	Promotes public safety and increases offenders' ability to successfully complete supervision	
	M		1.1.8	Increase the average number of home visit progress audits (HVPAs) conducted for offenders being supervised on medium or high supervision	1.1	1.46	1.24	7/1/16 - 6/30/18	Program Planning and Development- Quarterly	Calculated- Number of HVPAs/Number of medium and high offenders	Promotes public safety and increases offenders' ability to successfully complete supervision	
	S	1.2			To maximize services to the Courts, SC Board of Pardons, victims, and other stakeholders.							
	M		1.2.1	Increase the number of victim and offender forms translated to Spanish	19	30	30	7/1/15 - 6/30/18	Divisional Representative- Victim Services- Annually	Count- Number of Spanish forms	Provides better customer service to Spanish speaking offenders	
	M		1.2.2	Reduce the time (in months) from pardon application to Board hearing	8.4	4.7	8.0	7/1/16 - 6/30/18	Divisional representative- Parole Board Support- Annually	Calculated- Time between application and hearing/Number of applications	Provides better customer service to citizens who apply for a pardon	
	M		1.2.3	Increase the number of regional video conference sites	2	4	5	1/1/16 - 6/30/18	Divisional representative- Victim Services- Annually	Count- Number of video-conferencing sites	Provides more convenient customer services to victims and stakeholders	
	S	1.3			To utilize agency resources to increase community and Agent safety.							
	M		1.3.1	Increase the successful completion rate of offenders under supervision by the Department	79.0%	82.0%	82.0%	7/1/16 - 6/30/18	Offender Management System (OMS)- Monthly	Calculated- Number of FY successful closures/Total number of FY closures	Promotes public safety	
	M		1.3.3	Increase the number of vehicles assigned to agents	0	163	134	7/1/15 - 6/30/18	Procurement- Annually	Count- Number of vehicles assigned	Promotes public safety and increases agent efficiency	
	M		1.3.6	Increase the number of community awareness events about the Ignition Interlock Device (IID) program	0	4	4	7/1/16 - 6/30/18	Divisional Representative- IID- One time occurrence	Count- Number of IID community awareness event	Promotes public safety	
Maintaining Safety, Integrity and Security	G	2			To Continuously Improve Our Processes Within Secure Systems							
	S	2.1			To implement federal and state mandated physical and information security policies and procedures.							
	M		2.1.1	Increase the percentage of employees completing training on security policies and procedures	100.0%	100.0%	99.3%	7/1/17 - 12/31/18	Power DMS- Annually	Calculated- Number of employees trained/Total number of employees required to complete the training	Promotes data security for the Department	
	M		2.1.3	Create a mobile security plan	No	Yes	Yes	7/1/17 - 6/30/18	Divisional Representative- Strategic Development and Information Technology- Annually	Verify	Promotes data security for the Department	
	S	2.2			To determine the needs and expectations of our customers and to utilize their feedback for continuous improvement.							
	M		2.2.2	Increase the percentage of service providers who received a customer satisfaction survey	98.6%	100.0%	99.7%	7/1/17 - 6/30/18	Divisional Representative- Program Planning and Development- Annually	Calculated- Number of surveys distributed/Number of service providers	Strengthens the relationship with service providers	
	M		2.2.3	Increase the number of surveys distributed to eligible offenders	0	1,092	189	7/1/16 - 6/30/18	SurveyMonkey- Completed surveys and OMS- Number of offenders that successfully completed supervision- Monthly	Count- Number of offenders who received a survey	Promotes better customer services to offenders	
	S	2.3			To optimize our financial resources and fiscal accountability.							
	M		2.3.2	Increase the number of additional methods to collect payments from offenders	2	3	2	7/1/15 - 6/30/18	Divisional Representative- Fiscal and Material Management- One time occurrence	Count- Number of payment methods	Promotes offenders' accountability to financial responsibilities	
	S	2.4			To improve Departmental data confidentiality and integrity.							

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Strategic Planning and Performance Measurement Template

Statewide Enterprise Strategic Objective	Type	Item #			Description	2017-18			Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
		Goal	Strategy	Measure		Base	Target	Actual				
	M			2.4.1	Create a certification procedure for data entry in the Department's applications	No	Yes	No	7/1/15 - 6/30/18	Divisional Representative- Training Compliance and Professional Development- Annually	Verify	Increase the validity and accuracy of the Department's data
	M			2.4.4	Increase the number of automated Victim Services' forms	1	20	1	7/1/16 - 6/30/18	Divisional Representative- Victim Services- Annually	Verify	Promotes better customer services to victims
Education, Training, and Human Development	G			3	To Efficiently Develop the Organization and Workforce While Delivering Quality Services							
	S			3.1	To implement a comprehensive plan for retaining employees at all levels of the Department.							
	M			3.1.1	Increase the percentage of non-agents covered by the performance-based pay plan	0.0%	100.0%	0.0%	7/1/17 - 6/30/18	Divisional Representative- Budget Office- Annually	Calculated- Number of non-Agents covered by plan/Total number of non-agents	Increases employee retention
	M			3.1.3	Create a plan to increase the number of opportunities for advancement	Yes	Yes	Yes	7/1/15 - 6/30/18	Divisional Representative- Human Resources- Annually	Verify	Increases employee retention
	M			3.1.4	Decrease the average amount of time (in days) needed to fill internal vacancies	70	59	69	7/1/17 - 6/30/18	Divisional Representative- Human Resources- Annually	Calculated- Time between announcement date and hire date for all the internal hires	Increases employee retention
	M			3.1.5	Reduce non-agent turnover	24	19	20	7/1/17 - 6/30/18	Divisional Representative- Human Resources- Annually	Count- Number of non-agents that left the Department	Increases the overall performance of the Department
	M			3.1.6	Reduce agent turnover	21	18	36	7/1/17 - 6/30/18	Divisional Representative- Human Resources- Annually	Count- Number of agents that left the Department	Increases the overall performance of the Department
	M			3.1.7	Increase the number of exiting employees that receive a comprehensive exit survey	0	88	19	7/1/17 - 6/30/18	Divisional Representative- Human Resources- Annually	Count- Number of employees administered a comprehensive exit survey	Promotes greater accountability for the Department leaders
	M			3.1.8	Distribute a report compiling the results of the comprehensive exit survey	0	2	1	7/1/17 - 6/30/18	Divisional Representative- Human Resources- Annually	Count- Number of reports distributed	Promotes greater accountability for the Department leaders
	S			3.2	To continuously explore and implement processes that create a high performance work culture.							
	M			3.2.1	Create leadership standards	No	Yes	Yes	7/1/17 - 6/30/18	Divisional Representative- Training Compliance and Professional Development- One time occurrence	Verify	Promotes greater accountability for the Department leaders
	M			3.2.4	Implement a process that allows all employees to continually voice concerns and suggestions	No	Yes	Yes	7/1/17 - 6/30/18	Divisional Representative- Professional Responsibility- One time occurrence	Verify	Develops and maintains a committed and engaged workforce
				3.2.6	Increase the percentage of supervisors and managers trained on leadership standards	0.0%	0.0%	0.0%	7/1/17 - 6/30/18	Power DMS- Annually	Calculated- Number of individuals that were trained/Total number of supervisors and managers	Promotes greater accountability for Department leaders
	M			3.2.7	Become accredited through the Commission on Accreditation and Law Enforcement Agencies	No	Yes	Yes	7/1/17 - 6/30/18	Divisional Representative- Accreditation- One time occurrence	Verify	Promotes greater accountability for the Department
	M			3.2.8	Respond to 100% of all employees' concerns and suggestions with two month	0.0%	100.0%	100.0%	1/1/18 - 6/30/18	Divisional Representative- Professional Responsibility- Annually	Calculated- Number of responses within two months/Total number of concerns and suggestions received	Develops and maintains a committed and engaged workforce
	M			3.2.9	Increase the number of wellness initiatives	3	5	4	7/1/17 - 1/31/18	Divisional Representative- Field Operations- One time occurrence	Count- Number of wellness initiatives	Develops and maintains a committed and engaged workforce

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		Goal	Strategy	Measure		Base	Target	Actual				
	M			3.2.10	Increase the number of workload models	1	2	2	7/1/17 - 6/30/18	Program Planning and Development- Quarterly	Verify	Increased the overall performance of the Department
	S			3.3	To create systems that support knowledge continuity.							
	M			3.3.1	Increase the number of sections with succession plans	0	45	1	7/1/17 - 6/30/18	Divisional Representative- Human Resources- Annually	Count- Number of section succession plans	Promotes greater accountability for Department leaders
	M			3.3.2	Increase the percentage of standard operating procedures for all Department processes	0.0%	100.0%	0.0%	7/1/15 - 6/30/18	Divisional Representative- Professional Responsibility- Annually	Calculated- Number of standard operating procedures completed/Total number of agency processes identified as needing a standard operating procedures	Increases the overall performance of the Department
	S			3.4	To improve project governance procedures and practices.							
	M			3.4.1	Increase the percentage of White Papers reviewed	0.0%	100.0%	0.0%	7/1/17 - 6/30/18	Divisional Representative- Executive- Annually	Calculated- Number of White Papers reviewed/Total number of agency White Papers	Promotes sound fiscal stewardship and allows to control increases in spending
	M			3.4.2	Increase the number of grants pursued	8	9	6	7/1/17 - 6/30/18	Divisional Representative- Quality Assurance- Annually	Count- Number of eligible grants pursued	Increases the validity and accuracy of Departmental data
Healthy and Safe Families	G			4	To Create a Structure to Provide Effective Rehabilitative Services to Offenders							
	S			4.1	To identify offender needs and develop appropriate responses.							
	M			4.1.1	Increase the number of screeners reviewed	0	80	27	7/1/17 - 6/30/18	OMS- Monthly	Count- Number of screeners	Increases the validity and accuracy of Departmental data
	M			4.1.3	Increase the number of caseload carrying staff trained on supervision plan development	0.0%	100.0%	95.5%	7/1/17 - 6/30/18	Power DMS- One time occurrence	Calculated- Number of caseload carrying staff trained on supervision plan development/Total number of caseload carrying staff	Promotes public safety and increases offenders' ability to successfully complete supervision
	M			4.1.4	Create a certification process for the actuarial risk and needs assessment	No	Yes	Yes	7/1/17 - 6/30/18	Divisional Representative- Field Operations- One time occurrence	Verify	Increases the validity and accuracy of Departmental data and increases offenders' ability to successfully complete supervision
	M			4.1.5	Increase the number of assessment users certified	0.0%	100.0%	85.2%	7/1/17 - 6/30/18	Power DMS- Annually	Calculated- Number of assessment users certified/Total number of assessment users	Increases the validity and accuracy of Departmental data and increases offenders' ability to successfully complete supervision
	M			4.1.6	Increase the number of caseload carrying staff trained on Motivational Interviewing	0.0%	0.0%	0.0%	7/1/17 - 6/30/18	Power DMS- Annually	Calculated- Number of caseload carrying staff trained on Motivational Interviewing/Total number of caseload carrying staff	Promotes public safety and increases offenders' ability to successfully complete supervision
	M			4.1.7	Create performance measures for skill competency	0	0	0	7/1/17 - 6/30/18	Divisional Representative- Field Operations- One time occurrence	Verify	Promotes public safety and increases offenders' ability to successfully complete supervision
	S			4.2	To validate the quality of existing service providers and to make use of those providers listed in the Department registry.							
	M			4.2.2	Increase the number of caseload carrying staff trained on service provider referral procedures	0.0%	100.0%	95.5%	7/1/17 - 6/30/18	Power DMS- One time occurrence	Calculated- Number of caseload carrying staff training on service provider referral procedures/Total number of caseload carrying staff	Promotes better offender services
	M			4.2.3	Increase the number of service providers referrals entered into the automated tracking system	2,079	11,038	3,338	7/1/16 - 6/30/18	OMS- Monthly	Count- Number of referrals	Increases the validity and accuracy of Departmental data
	M			4.2.4	Increase the number of eligible offenders who received services through case services	141	500	484	7/1/17 - 6/30/18	Divisional Representative- Program Planning and Development- Monthly	Count- Number of offenders who received services under contractual services	Increases offenders' ability to successfully complete supervision and promotes offenders' accountability to financial responsibilities
	S			4.3	Increase evidence-based rehabilitative programming.							
	M			4.3.1	Increase the number of eligible offenders who received prior to release evidence-based rehabilitative programming	1,279	1,337	548	1/1/2016 - 7/31/17	Divisional Representative- Transitional Services- Annually	Count- Number of individuals contacted	Promotes public safety and increases offenders' ability to successfully complete supervision
	M			4.3.2	Increase enrollment at the Reentry Centers	609	761	650	7/1/2016 - 6/30/18	OMS- Monthly	Count- Number of Centers' admissions	Promotes better offender services
	M			4.3.3	Increase the number of employers registered in the Department's job bank	127	146	150	1/1/2016 - 6/30/18	Divisional Representative- Job Development- Annually	Count- Number of employers	Increases offenders' ability to successfully complete supervision and promotes offenders' accountability to financial responsibilities

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		Goal	Strategy	Measure		Base	Target	Actual				
	M			4.3.4	Increase the number of therapeutic opportunities of offender populations	0	1	1	7/1/17 - 6/30/18	Divisional Representative- Mental and Behavioral Health Services- Monthly	Count- Number of therapeutic services	Increases offenders' ability to successfully complete supervision and promotes offenders' accountability to financial responsibilities
	S			4.4	Enhance Department resources and staff awareness for mental health services.							
	M			4.4.2	Increase the number of mental health case managers	1	4	1	7/1/17 - 6/30/18	Human Resources- One time occurrence	Count- Number of mental health case managers	Promotes better offender services
	M			4.4.3	Create supervision guidelines for offenders identified with diagnosed mental illness	No	Yes	Yes	7/1/17 - 6/30/18	Divisional Representative- Mental and Behavioral Health Services- One time occurrence	Verify	Increases offenders' ability to successfully complete supervision and promotes better offender services

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Statewide Enterprise Strategic Objective	Type	Item #			Description	2018-19			Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
		Goal	Strategy	Measure		Base	Target	Actual				
Healthy and Safe Families	G	1			To Promote Public Safety for the Residents of South Carolina							
	S	1.1			To provide effective offender supervision and intervention that promotes accountability and integration into the community.							
	M		1.1.4		Increase the number of regional emergency caseload plans	0	2			Divisional representative-Field Operations- Verify	Count- Number of regional emergency caseload plans	Promotes public safety
	M		1.1.7		Increase the percentage of inmates released to supervision under mandatory release programs with an approved residence plan	84.3%	90.0%			Divisional representative-Parole Board Support- Annually	Calculated- Number of inmates with an approved residence/Total number of inmates released	Promotes public safety and increases offenders' ability to successfully complete supervision
	M		1.1.7		Increase the average number of home visit progress audits (HVPAs) conducted for offenders being supervised on medium or high supervision	1.24	1.62			Program Planning and Development- Quarterly	Calculated- Number of HPVAs/Number of medium and high offenders	Promotes public safety and increases offenders' ability to successfully complete supervision
	S	1.2			To maximize services to the Courts, SC Board of Pardons, victims, and other stakeholders.							
	M		1.2.5		Increase the percentage of employees completing Victim Services training	0.0%	67.0%			Power DMS- Annually	Calculated- Number of employees trained/Total number of employees required to complete the training	Promotes better customer services to victims
	M		1.2.6		Increase the percentage of employees completing training on intimate partner violence	0.0%	67.0%			Power DMS- Annually	Calculated- Number of employees trained/Total number of employees required to complete the training	Promotes better customer services to victims and increases offenders' ability to successfully complete supervision
	M		1.2.7		Increase the percentage of domestic violence victims offered safety plan development assistance	0.0%	100.0%			Offender Management System (OMS)- Monthly	Calculated- Number of domestic violence victims offered safety plan assistance/ Total number of domestic violence victims	Increased victim safety and promotes better customer services to victims
	S	1.3			To utilize agency resources to increase community and Agent safety.							
	M		1.3.1		Increase the successful completion rate of offenders under supervision by the Department	82.0%	83.0%			OMS- Monthly	Calculated- Number of FY successful closures/Total number of FY closures	Promotes public safety
	M		1.3.2		Create a fugitive investigation unit	No	No			Divisional representative-Field Operations- Verify	Verify	Promotes public safety
	M		1.3.3		Increase the number of vehicles assigned to agents	134	234			Procurement- Annually	Count- Number of vehicles assigned	Promotes public safety and increases agent efficiency
	M		1.3.7		Increase the number of body worn cameras	50	145			Divisional representative-Field Operations- Annually	Count- Number of body worn cameras	Promotes agent/public safety and increases agent efficiency
	S	1.4			To increase delivery of evidence-based services that promote behavioral change.							
	M		1.4.1		Increase the number of early terminations	2.0%	10.0%			OMS- Monthly	Calculated- Number of early terminations/Total number of closures	Increases the overall performance of the Department and promotes offenders' accountability
	M		1.4.2		Increase the number of random drug screens for opioid and methamphetamine	17,902	21,482			OMS- Monthly	Count- Number of drug tests	Increases public safety and promotes offenders' accountability
	M		1.4.3		Increase the number of body camera videos reviewed	0.0%	0.0%			Divisional representative-Field Operations- Monthly	Calculated- Number of videos reviewed/Total number of videos	Promotes agent/public safety and increases agent efficiency
	M		1.4.4		Gain the authority to impose short-term confinement	No	Yes			Divisional representative-External Affairs- Verify	Verify	Promotes public safety and increases agent efficiency
	M		1.4.5		Increase the number of measures for the Domestic Violence Specialized Caseload Program	4	15			Divisional Representative-Field Operations- Quarterly	Count- Number of measures	Promotes public safety and promotes greater accountability for Department leaders
Maintaining Safety, Integrity and Security	G	2			To Continuously Improve Our Processes Within Secure Systems							
	S	2.2			To determine the needs and expectations of our customers and to utilize their feedback for continuous improvement.							
	M		2.2.4		Increase the number of surveys distributed to eligible offenders at 90 days after intake	0	1,836			OMS- Monthly	Calculated- Number of surveys distributed/Total number of FY admissions	Promotes greater accountability for the Department leaders
	M		2.2.5		Increase the number of surveys distributed to eligible offenders at the midpoint of their supervision	0	1,221			OMS- Monthly	Calculated- Number of FY successful closures/Total number of FY closures	Promotes greater accountability for the Department leaders
	S	2.3			To optimize our financial resources and fiscal accountability.							
	M		2.3.2		Increase the number of additional methods to collect payments from offenders	2	2			Divisional Representative-Fiscal and Material Management- One time occurrence	Count- Number of payment methods	Promotes offenders' accountability to financial responsibilities
	S	2.4			To improve Departmental data confidentiality and integrity.							
	M		2.4.1		Create a certification procedure for data entry in the Department's applications	No	Yes			Divisional Representative-Training Compliance and Professional Development- Annually	Verify	Increase the validity and accuracy of the Department's data

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		Goal	Strategy	Measure		Base	Target	Actual				
	M			2.4.4	Increase the number of automated Victim Services' forms	1	20			Divisional Representative-Victim Services- Annually	Verify	Promotes better customer services to victims
Education, Training, and Human Development	G			3	To Efficiently Develop the Organization and Workforce While Delivering Quality Services							
	S			3.1	To implement a comprehensive plan for retaining employees at all levels of the Department.							
	M			3.1.3	Create a plan to increase the number of opportunities for advancement	Yes	Yes			Divisional Representative-Human Resources- Annually	Verify	Increases employee retention
	M			3.1.4	Decrease the average amount of time (in days) needed to fill internal vacancies	69	59			Divisional Representative-Human Resources- Annually	Calculated- Time between announcement date and hire date for all the internal hires	Increases employee retention
	M			3.1.8	Distribute a report compiling the results of the comprehensive exit survey	1	2			Divisional Representative-Human Resources- Annually	Count- Number of reports distributed	Promotes greater accountability for the Department leaders
	S			3.2	To continuously explore and implement processes that create a high performance work culture.							
	M			3.2.2	Increase the percentage of supervisors and managers that meet the leadership standards	0.0%	100.0%			Power DMS- Annually	Calculated- Number of individuals that were trained/Total number of supervisors and managers	Promotes greater accountability for Department leaders
	M			3.2.6	Increase the percentage of supervisors an managers trained on leadership standards	0.0%	100.0%			Power DMS- Annually	Calculated- Number of individuals that were trained/Total number of supervisors and managers	Promotes greater accountability for Department leaders
	M			3.2.8	Respond to 100% of all employees' concerns and suggestions with two month	100.0%	100.0%			Divisional Representative-Professional Responsibility- Annually	Calculated- Number of responses within two months/Total number of concerns and suggestions received	Develops and maintains a committed and engaged workforce
	M			3.2.10	Increase the number of validated workload models	1	2			Program Planning and Development- Quarterly	Verify	Increased the overall performance of the Department
	S			3.3	To create systems that support knowledge continuity.							
	M			3.3.1	Increase the number of sections with succession plans	1	45			Divisional Representative-Human Resources- Annually	Count- Number of section succession plans	Promotes greater accountability for Department leaders
	M			3.3.2	Increase the percentage of standard operating procedures for all Department processes	0.0%	100.0%			Divisional Representative-Professional Responsibility- Annually	Calculated- Number of standard operating procedures completed/Total number of agency processes identified as needing a standard operating procedures	Increases the overall performance of the Department
	S			3.4	To improve project governance procedures and practices.							
	M			3.4.2	Increase the number of grant applications	6	7			Divisional Representative-Quality Assurance-Annually	Count- Number of eligible grants pursued	Increases the validity and accuracy of Departmental data
Healthy and Safe Families	G			4	To Create a Structure to Provide Effective Rehabilitative Services to Offenders							
	S			4.1	To identify offender needs and develop appropriate responses.							
	M			4.1.5	Increase the number of assessment users certified	85.2%	100.0%			Power DMS- Annually	Calculated- Number of assessment users certified/Total number of assessment users	Increases the validity and accuracy of Departmental data and increases offenders' ability to successfully complete supervision
	M			4.1.6	Increase the number of caseload carrying staff trained on Motivational Interviewing	0.0%	100.0%			Power DMS- Annually	Calculated- Number of caseload carrying staff trained on Motivational Interviewing/Total number of caseload carrying staff	Promotes public safety and increases offenders' ability to successfully complete supervision
	M			4.1.7	Create performance measures for skill competency	No	No			Divisional Representative-Field Operations- One time occurrence	Verify	Promotes public safety and increases offenders' ability to successfully complete supervision
	M			4.1.8	Decrease the number of unemployed offenders	26.0%	24.0%			OMS- Monthly	Calculated- Number of unemployed offenders/Total number of offenders	Increases offenders' ability to successfully completes supervision and promotes offenders' accountability to financial responsibilities
	M			4.1.9	Increase the number of supervisors trained on CISO and Motivational Interviewing performance measures	0.0%	100.0%			Power DMS- Annually	Calculated- Number of caseload carrying staff trained on Motivational Interviewing/Total number of caseload carrying staff	Promotes greater accountability for Department leaders
	S			4.2	To validate the quality of existing service providers and to make use of those providers listed in the Department registry.							
	M			4.2.3	Increase the number of service providers referrals entered into the automated tracking system	3,338	8,338			OMS- Monthly	Count- Number of referrals	Increases the validity and accuracy of Departmental data

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		Goal	Strategy	Measure		Base	Target	Actual				
	M		4.2.4		Increase the number of eligible offenders who received services through case services	484	500		Divisional Representative- Program Planning and Development- Monthly	Count- Number of offenders who received services under contractual services	Increases offenders' ability to successfully complete supervision and promotes offenders' accountability to financial responsibilities	
	M		4.2.5		Increase the number of quality reviews performed on service providers	0	125		Divisional Representative- Program Planning and Development- Monthly	Count- Number of quality reviews performed	Increases offenders' ability to successfully complete supervision	
	S		4.3		Increase evidence-based rehabilitative programming.							
	M		4.3.3		Increase the number of employers registered in the Department's job bank	150	173		Divisional Representative- Job Development- Annually	Count- Number of employers	Increases offenders' ability to successfully complete supervision and promotes offenders' accountability to financial responsibilities	
	M		4.3.4		Increase the number of therapeutic opportunities of offender populations	1	2		Divisional Representative- Mental and Behavioral Health Services- Monthly	Count- Number of therapeutic services	Increases offenders' ability to successfully complete supervision and promotes offenders' accountability to financial responsibilities	
	M		4.3.5		Increase the number of referrals to Rehabilitative Services programs	421	526		OMS- Monthly	Count- Number of referrals to Rehabilitative Services programs	Increases offenders' ability to successfully complete supervision	

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Program Template

Program/Title	Purpose	FY 2017-18 Expenditures (Actual)				FY 2018-19 Expenditures (Projected)				Associated Measure(s)
		General	Other	Federal	TOTAL	General	Other	Federal	TOTAL	
I. ADMINISTRATION	Provide executive leadership and administrative support for the internal operations of the Department. The activities supported include Legislation, Accounting, Revenue, Budgeting, Human Resources, Procurement, Audit, Training and other miscellaneous administrative functions.	\$ 1,488,118	\$ 1,612,032	\$ -	\$ 3,100,150	\$ 1,488,118	\$ 1,612,032	\$ -	\$ 3,100,150	2.1.1, 2.1.2, 2.1.3, 2.2.1, 2.2.2, 2.2.3, 2.3.1, 2.3.2, 2.4.1, 2.4.2, 3.1.1, 3.1.2, 3.1.3, 3.1.4, 3.1.5, 3.1.6, 3.1.7, 3.1.8, 3.2.1, 3.2.2, 3.2.3, 3.2.4, 3.2.5, 3.2.6, 3.2.7, 3.2.8, 3.2.9, 3.2.10, 3.3.1, 3.3.2, 3.4.1, 3.4.2, 4.1.1, 4.1.2, 4.1.3, 4.1.5, 4.1.6, 4.1.7, 4.1.8, 4.1.9, 4.2.1, 4.2.2, 4.2.3 and 4.4.1
II. Programs and Services A. Offender Programming 1. Offender Supervision (Legal Services)	To Provide the tools to conduct hearings more efficiently, Parole Board support, cover legal fees and investigations.	\$ 1,094,398	\$ 192,473	\$ -	\$ 1,286,871	\$ 1,094,398	\$ 192,473	\$ -	\$ 1,286,871	1.2.2, 1.2.3, 1.3.5, 1.4.4, 3.1.1, 3.1.7, 3.1.8, 3.2.1, 3.2.2, 3.2.3, 3.3.1 and 3.3.2
II. Programs and Services A. Offender Programming 1. Offender Supervision (Victim Services)	To Provide information, notification and advocacy to crime victims whose offenders are on probation or parole supervision or whose offenders are being considered for parole or pardon by the Parole Board.	\$ 98,208	\$ 941,255	\$ 35,913	\$ 1,075,376	\$ 98,208	\$ 941,255	\$ -	\$ 1,039,463	1.2.1, 1.2.2, 1.2.3, 1.2.4, 1.2.5, 1.2.6, 1.2.7, 1.4.5, 3.1.1, 3.1.7, 3.1.8, 3.2.2, 3.2.3 and 3.3.1
II. Programs and Services A. Offender Programming 1. Offender Supervision (Ignition Interlock)	To provide oversight for active participants placed on the IID program convicted of DUI per Jesse's law.	\$ -	\$ 336,528	\$ 34,469	\$ 370,997	\$ -	\$ 336,528	\$ -	\$ 336,528	1.3.5, 1.3.6, 3.1.1, 3.1.3, 3.1.7, 3.1.8, 3.2.2, 3.2.3, 3.3.1, and 4.2.3
II Programs and Services A. Offender Programming 1. Offender Supervision (Information Technology)	To implement programs that will provide information security for data entry and access to the agency's infrastructure and OMS system.	\$ 2,969,095	\$ 3,924,571	\$ -	\$ 6,893,666	\$ 2,969,095	\$ 3,924,571	\$ -	\$ 6,893,666	1.1.3, 2.4.1, 3.1.1, 3.1.3, 3.1.7, 3.1.8, 3.2.2, 3.2.3, and 3.3.1
II. Programs and Services A. Offender Program and Services B. Re-entry Programs (Rehabilitative Services)	To provide life skills training and employment for high risk offenders under a highly structured-entry setting.	\$ 289,947	\$ 766,046	\$ -	\$ 1,055,993	\$ 289,947	\$ 766,046	\$ -	\$ 1,055,993	1.1.5, 2.1.2, 2.1.3, 3.1.1, 3.1.3, 3.2.2, 3.2.3, 3.3.1, 4.1.1, 4.2.4, 4.2.5, 4.3.1, 4.3.2, 4.3.3, 4.3.4, 4.3.5, 4.4.1, 4.4.2 and 4.4.3
II. Programs and Services A. Offender Programming 1. Offender Supervision & 3. Sentencing Reform	To supervise offenders under the Department's jurisdiction.	\$ 18,453,305	\$ 6,518,978	\$ 16,599	\$ 24,988,882	\$ 20,689,368	\$ 6,518,978	\$ 190,000	\$ 27,398,346	1.1.1, 1.1.2, 1.1.3, 1.1.4, 1.1.5, 1.1.6, 1.1.7, 1.1.8, 1.2.1, 1.2.3, 1.2.4, 1.2.7, 1.3.1, 1.3.2, 1.3.3, 1.3.4, 1.3.5, 1.3.6, 1.3.7, 1.4.1, 1.4.2, 1.4.3, 1.4.4, 1.4.5, 2.3.2, 2.4.1, 2.4.2, 2.4.3, 2.4.4, 3.1.1, 3.1.2, 3.1.3, 3.1.6, 3.1.7, 3.1.8, 3.2.1, 3.2.2, 3.2.3, 3.2.4, 3.2.5, 3.2.6, 3.2.7, 3.3.1, 3.3.2, 4.1.3, 4.1.4, 4.1.6, 4.2.1, 4.2.2, 4.2.3, 4.2.4, 4.3.1, 4.3.2, 4.3.3, 4.3.4, 4.4.1, and 4.4.3

Agency Name: DEPARTMENT OF PROBATION, PAROLE & PARDON

Fiscal Year 2017-2018
Accountability Report

Agency Code: N080 Section: 66

Program Template

Program/Title	Purpose	FY 2017-18 Expenditures (Actual)				FY 2018-19 Expenditures (Projected)				Associated Measure(s)
		General	Other	Federal	TOTAL	General	Other	Federal	TOTAL	
II. Programs and Services 2. Sex Offender Monitoring	To place offenders ordered by the Court to GPS monitoring under the Sex Offender Accountability and Protection of Minors Act of 2006.	\$ 4,276,650	\$ 7,994	\$ -	\$ 4,284,644	\$ 4,276,650	\$ 7,994	\$ -	\$ 4,284,644	2.1.2, 2.1.3, 3.1.1, 3.1.3, 3.2.2, and 3.3.1
II. Programs and Services C. Parole Board Operations	The Board has the sole responsibility for granting or denying parole and pardons, revoking, modifying or re-hearing paroles and making recommendations on petitions for reprieves and commutations referred by the Governor.	\$ 676,645	\$ 986,506	\$ -	\$ 1,663,151	\$ 676,645	\$ 986,506	\$ -	\$ 1,663,151	1.1.3, 1.2.2, 1.2.3, 3.1.1, 3.1.3, 3.2.7, and 3.3.1
STATE EMPLOYER CONTRIBUTIONS	Employer Contributions	\$ 8,267,375	\$ 3,308,524	\$ 12,174	\$ 11,588,073	\$ 8,514,063	\$ 3,308,524	\$ 16,000	\$ 11,838,587	
TOTAL		\$ 37,613,741	\$ 18,594,907	\$ 99,155	\$ 56,307,803	\$ 40,096,492	\$ 18,594,907	\$ 206,000	\$ 58,897,399	
					\$ -				\$ -	
					\$ -				\$ -	
					\$ -				\$ -	
					\$ -				\$ -	

Agency Name: DEPARTMENT OF PROBATION, PAROLE & PARDON

Fiscal Year 2017-2018

Agency Code: N080 Section: 66

Accountability Report

Legal Standards Template

Item #	Law Number	Jurisdiction	Type of Law	Statutory Requirement and/or Authority Granted	Does this law specify who your agency must or may serve? (Y/N)	Does the law specify a product or service your agency must or may provide?	If yes, what type of service or product?	If other service or product, please specify what service or product.
1	Section 24-21-10	State	Statute	Department of Probation, Parole, and Pardon Services; Board of Probation, Parole and Pardon	Yes	No		
2	SECTION 24-21-11	State	Statute	Removal of director or member.	Yes	No		
3	SECTION 24-21-12	State	Statute	Compensation of board members.	Yes	No		
4	SECTION 24-21-13.	State	Statute	Director to oversee department; development of written policies and procedures; board's duty	Yes	No		
5	SECTION 24-21-30	State	Statute	Meetings; parole and pardon panels.	Yes	No		
6	SECTION 24-21-32	State	Statute	Reentry supervision; revocation.	Yes	Yes	Other service or product our agency must/may provide	reentry supervision of non-CSP inmates
7	SECTION 24-21-35	State	Statute	Administrative recommendations available to victim prior to parole hearing.	Yes	Yes	Other service or product our agency must/may provide	providing recommendations to victims
8	SECTION 24-21-40	State	Statute	Record of proceedings.	Yes	No - But relates to sources of funding for one or more agency deliverables		
9	SECTION 24-21-50	State	Statute	Hearings, arguments, and appearances by counsel or individuals.	Yes	No - But relates to sources of funding for one or more agency deliverables		
10	SECTION 24-21-55	State	Statute	Hearing fee.	Yes	No - But relates to sources of funding for one or more agency deliverables		
11	SECTION 24-21-60.	State	Statute	Cooperation of public agencies and officials; surveys.	Yes	Yes	Other service or product our agency must/may provide	authority to conduct pre-parole investigations and surveys
12	SECTION 24-21-70	State	Statute	Records of prisoners	Yes	No - But relates to sources of funding for one or more agency deliverables		
13	SECTION 24-21-80	State	Statute	Probationers and parolees to pay supervision fee; intensive supervision fee; hardship exemption; delinquencies; substitution of public service.	Yes	Yes	Other service or product our agency must/may provide	payment of fees must be a condition of supervision; authority to exempt or substitute PSE for fee payments
14	SECTION 24-21-85	State	Statute	Electronic monitoring fees	Yes	Yes	Other service or product our agency must/may provide	payment of fees must be a condition of supervision; delinquency of 2< months may serve as a revocation
15	SECTION 24-21-87	State	Statute	Extradition and polygraph fees	Yes	Yes	Other service or product our agency must/may provide	payment of these fees may be reimbursed by offenders
16	SECTION 24-21-90	State	Statute	Account and receipt for fee payments; deposit of funds.	Yes	Yes	Distribute funding to another entity	funding must be deposited in state treasury
17	SECTION 24-21-100	State	Statute	Administrative monitoring when fines outstanding; fee.	Yes	Yes	Other service or product our agency must/may provide	alternate method of payment of fees/fines after supervision ends
18	SECTION 24-21-110	State	Statute	Administrative sanctions	Yes	Yes	Report our agency must/may provide	annual report must be given to Sentencing Reform Oversight Committee regarding offenders placed on sanctions, revocations for violations & new offenses
19	SECTION 24-21-220	State	Statute	Powers and duties of director	Yes	No - But relates to sources of funding for one or more agency deliverables		
20	SECTION 24-21-221	State	Statute	Notice of hearing to consider parole; to whom required.	Yes	Yes	Other service or product our agency must/may provide	30-day advance notice required to be given to victims, solicitor, arresting agency
21	SECTION 24-21-230	State	Statute	Employment of probation agents and other staff; employment and duties of hearing officers.	Yes	No		
22	SECTION 24-21-235	State	Statute	Issuance of duty clothing to department employees.	Yes	No		
23	SECTION 24-21-237	State	Statute	Employee meals.	Yes	No		
24	SECTION 24-21-240	State	Statute	Oath of probation agents.	Yes	No		
25	SECTION 24-21-250	State	Statute	Pay and expenses of probation agents.	Yes	No		
26	SECTION 24-21-260	State	Statute	Probation agents' assignment locations.	Yes	No		
27	SECTION 24-21-270	State	Statute	Offices for probation agents.	Yes	No		
28	SECTION 24-21-280	State	Statute	Duties and powers of probation agents; authority to enforce criminal laws.	Yes	Yes	Report our agency must/may provide	annual report must be given to Sentencing Reform Oversight Committee regarding the number of offenders qualified for compliance credits & the amount earned
29	SECTION 24-21-290	State	Statute	Information received by probation agents privileged.	Yes	Yes	Other service or product our agency must/may provide	all data received must not be disclosed unless ordered by the court or the director
30	SECTION 24-21-300	State	Statute	Issuance of citation to person released pursuant to Offender Management Systems Act for violation of release terms.	Yes	Yes	Other service or product our agency must/may provide	allows for alternate notice of violations other than a warrant
31	SECTION 24-21-410	State	Statute	Power to suspend sentence and impose probation; exceptions; search and seizure.	Yes	Yes	Other service or product our agency must/may provide	authority to supervise offenders, conduct searches and seizures
32	SECTION 24-21-420	State	Statute	Report of probation agent on offense and defendant	Yes	Yes	Report our agency must/may provide	authority to conduct pre-sentence investigations as directed by the court
33	SECTION 24-21-430	State	Statute	Conditions of probation	Yes	Yes	Other service or product our agency must/may provide	authority to apply additional conditions as ordered by the court
34	SECTION 24-21-440	State	Statute	Period of probation; The period of probation or suspension of sentence shall not exceed a period of five years and shall be determined by the judge of the court and may be continued or	Yes	Yes	Other service or product our agency must/may provide	authority to supervise offenders up until five years as ordered by court
35	SECTION 24-21-450	State	Statute	Arrest for violation of terms of probation; bond.	Yes	Yes	Other service or product our agency must/may provide	authority to issue warrant causing arrest of an offender
36	SECTION 24-21-460	State	Statute	Action of court in case of violation of terms of probation.	Yes	Yes	Other service or product our agency must/may provide	provides that court shall determine outcome for violations
37	SECTION 24-21-480	State	Statute	Restitution Center program; distribution of offenders' salaries.	Yes	Yes	Distribute funding to another entity	authority to deposit fees to State Treasury; held in abeyance due to SC Restructuring Act

38	SECTION 24-21-485	State	Statute	Authority of Department of Probation, Parole, and Pardon Services with respect to establishment and maintenance of restitution centers.	Yes	No - But relates to sources of funding for one or more agency deliverables		
39	SECTION 24-21-490	State	Statute	Collection and distribution of restitution; (A) The Department of Probation, Parole, and Pardon Services shall collect and distribute restitution on a monthly basis from all offenders under probationary and intensive probationary supervision. B) Notwithstanding Section 14-17-725, the department shall assess a collection fee of twenty percent of each restitution program and deposit this collection fee into a separate account. The department shall maintain individual	Yes	Yes	Report our agency must/may provide	Biannual summary of accounts must be reported to the Governor's Office, Senate Pres., House Speaker, Chmns., House Judiciary Comm. & Sen. Corr. & Penology Comm.
40	SECTION 24-21-510	State	Statute	Development and operation of system; basic elements. The department shall develop and operate a comprehensive community control system if the General Assembly appropriates sufficient funds. The system shall include community control centers and sentencing options	Yes	No - But relates to sources of funding for one or more agency deliverables		
41	SECTION 24-21-540	State	Statute	Community Control Centers for higher risk offenders; guidelines for placement.	Yes	No - But relates to sources of funding for one or more agency deliverables		
42	SECTION 24-21-550	State	Statute	Probation terms involving fines, costs, assessments, or restitution.	Yes	Yes	Other service or product our agency must/may provide	authority to end supervision under PTUP (Probation Terminates Upon Payment) Orders issued by the court
43	SECTION 24-21-560	State	Statute	Community supervision program; eligibility; time periods; supervision, and determination of completion; violations; revocation; notification of release to community supervision.	Yes	Yes	Report our agency must/may provide	must notify registered victims of CSP release of offenders
44	SECTION 24-21-610	State	Statute	Eligibility for parole. In all cases cognizable under this chapter the Board may, upon ten days' written notice to the solicitor and judge who participated in the trial of any prisoner, parole a prisoner convicted of a crime and imprisoned in the state penitentiary, in any jail, or upon the public works of any county who if: (1) sentenced for not more than thirty years has served at least one third of the term; (2) sentenced to life imprisonment or imprisonment for any period in excess of thirty years, has served at least ten years.	Yes	Yes	Other service or product our agency must/may provide	authority to consider factors that affect eligibility for parole
45	SECTION 24-21-615	State	Statute	Review of case prisoner convicted of capital offense by Parole Board restricted. The board may not review the case of a prisoner convicted of a capital offense for the purpose of determining whether the person is entitled to any of the benefits provided in this chapter during the month of December of each year.	Yes	No - But relates to sources of funding for one or more agency deliverables		
46	SECTION 24-21-620	State	Statute	Review by Board of prisoner's case after prisoner has served one fourth of sentence.	Yes	Yes	Other service or product our agency must/may provide	authority to review pre-parole investigations as part of determination to grant parole or rereview within a year if not
47	SECTION 24-21-630	State	Statute	Effect of time served while awaiting trial upon determination of time required to be served for eligibility for parole. For the purpose of determining the time required to be served by a prisoner before he shall be eligible to be considered for parole, notwithstanding any other provision of law, all prisoners shall be given benefit for time served in prison in excess of three months while awaiting trial or between trials.	Yes	Yes	Other service or product our agency must/may provide	authority to apply time served in granting parole
48	SECTION 24-21-635	State	Statute	Earned work credits. For the purpose of determining the time required to be served by a prisoner before he shall be eligible to be considered for parole, notwithstanding any other provision of law, all prisoners shall be given benefit of earned work credits awarded pursuant to Section 24-13-230.	Yes	No - But relates to sources of funding for one or more agency deliverables		
49	SECTION 24-21-640	State	Statute	Circumstances warranting parole; search and seizure; criteria; reports of parolees; records subject to Freedom of Information Act.	Yes	Yes	Other service or product our agency must/may provide	authority to consider inmate records before, during, & after imprisonment along with other factors to show ability to not reoffend.
50	SECTION 24-21-645	State	Statute	Parole and provisional parole orders; search and seizure; review schedule following parole denial of prisoners confined for violent crimes.	Yes	Yes	Other service or product our agency must/may provide	At least 2/3 of board members must sign Order for release
51	SECTION 24-21-650	State	Statute	Order of parole. The board shall issue an order authorizing the parole which must be signed by at least a majority of its members with terms and conditions, if any, but at least two thirds of the members of the board must sign orders authorizing parole for persons convicted of a violent crime as defined in Section 16-1-60. The director, or one lawfully acting for him, then must issue a parole order which, if accepted by the prisoner, provides for his release from custody. Upon a negative determination of parole, prisoners in confinement for a violent crime as defined in Section 16-1-60 must have their cases reviewed every two years for the purpose of a determination of parole.	Yes	No - But relates to sources of funding for one or more agency deliverables		
52	SECTION 24-21-660	State	Statute	Effect of parole. Any prisoner who has been paroled is subject during the remainder of his original terms of imprisonment, up to the maximum, to the conditions and restrictions imposed in the order of parole or by law imposed. Every such paroled prisoner must remain in the jurisdiction of the board and may at any time on the order of the board, be imprisoned as and where therein designated.	Yes	Yes	Other service or product our agency must/may provide	authority granted to Board to revoke parole based upon violation
53	SECTION 24-21-670	State	Statute	Term of parole. Any prisoner who may be paroled under authority of this chapter shall continue on parole until the expiration of the maximum term or terms specified in his sentence without deduction of such allowance for good conduct as may be provided for by law.	Yes	No - But relates to sources of funding for one or more agency deliverables		
54	SECTION 24-21-680	State	Statute	Violation of parole. Upon failure of any prisoner released on parole under the provisions of this chapter to do or refrain from doing any of the things set forth and required to be done by and under the terms of his parole, the parole agent must issue a warrant or citation charging the violation of parole, and a final determination must be made by the board as to whether the prisoner's parole should be revoked and whether he should be required to serve any part of the remaining unserved sentence. But such prisoner must be eligible to parole thereafter when and if the board thinks such parole would be proper. The board shall be the sole judge as to whether or not a parole has been violated and no appeal therefrom shall be allowed; provided, that any person arrested for violation of terms of parole may be released on bond, for good cause shown, pending final determination of the violation by the Probation, Parole and Pardon Board. No bond shall be granted except by the presiding judge or resident judge of the circuit wherein the prisoner is arrested, or, if there be no judge within such circuit, by the judge, presiding or resident, in an adjacent circuit, and the judge granting the bond shall determine the amount thereof.	Yes	Yes	Other service or product our agency must/may provide	authority granted to Board to continue parole based upon violation with no appeal allowed

55	SECTION 24-21-690	State	Statute	Release after service of full time less good conduct deduction. Any person who shall have served the term for which he has been sentenced less deductions allowed therefrom for good conduct shall, upon release, be treated as if he had served the entire term for which he was sentenced.	Yes	No - But relates to sources of funding for one or more agency deliverables		
56	SECTION 24-21-700	State	Statute	Special parole of persons needing psychiatric care. Any prisoner who is otherwise eligible for parole under the provisions of this article, except that his mental condition is deemed by the Probation, Pardon and Parole Board to be such that he should not be released from confinement may, subject to approval by the Veterans Administration, be released to the custody of the Veterans Administration or to a committee appointed to commit such prisoner to a Veterans Administration Hospital. Such a special parole shall be granted in the sole discretion of the Board and, when so paroled, a prisoner shall be transferred directly from his place of confinement to a Veterans Administration Hospital which provides psychiatric care. When any prisoner paroled for psychiatric treatment is determined to be in a suitable condition to be released, he shall not be returned to penal custody except for a subsequent violation of the conditions of his parole.	Yes	Yes	Other service or product our agency must/may provide	authority to grant parole to eligible inmates who need psychiatric care to be admitted directly to a VA hospital.
57	SECTION 24-21-710	State	Statute	Film, videotape, or other electronic information may be considered by board in parole determination.	Yes	No - But relates to sources of funding for one or more agency deliverables		
58	SECTION 24-21-715	State	Statute	Parole for terminally ill, geriatric, or permanently disabled inmates.	Yes	Yes	Other service or product our agency must/may provide	grants authority to the full Board to parole these inmates after receiving such a petition from the Dir., SCDC
59	SECTION 24-21-910	State	Statute	Petitions for reprieve or commutation of death sentence, recommendation to governor.	Yes	No - But relates to sources of funding for one or more agency deliverables		
60	SECTION 24-21-920	State	Statute	Clemency in other cases. In all other cases than those referred to in Section 24 21 910 the right of granting clemency shall be vested in the Board.	Yes	Yes	Other service or product our agency must/may provide	Board is granted with direct authority to issue parole in all cases where no death or life imprisonment sentence applies
61	SECTION 24-21-930	State	Statute	Order of pardon. An order of pardon must be signed by at least two thirds of the members of	Yes	No		
62	SECTION 24-21-950	State	Statute	Guidelines for determining eligibility for pardon.	Yes	No		
63	SECTION 24-21-960	State	Statute	Pardon application fee; re-application after denial.	Yes	No		
64	SECTION 24-21-970	State	Statute	Pardon considered in cases of terminal illness. Consideration shall be given to any inmate	Yes	No		
65	SECTION 24-21-980	State	Statute	Pardon obtained through fraud. Once delivered, a pardon cannot be revoked unless it was	Yes	No		
66	SECTION 24-21-990	State	Statute	Civil rights restored upon pardon.	Yes	No		
67	SECTION 24-21-1000	State	Statute	Certificate of pardon. For those applicants to be granted a pardon, a certificate of pardon	Yes	No		
68	SECTION 24-21-1120	State	Statute	Interstate Commission for Adult Offender Supervision; state council; creation; commissioners	Yes	No		
69	SECTION 24-21-1130	State	Statute	Powers. The Interstate Commission shall have the following powers: (1)-(19)	Yes	No		
70	SECTION 24-21-1140	State	Statute	Adoption of by-laws. The Interstate Commission, by a majority of the members, within twelve months of the first Interstate Commission meeting, shall adopt bylaws to govern its conduct as may be necessary or appropriate to carry out the purposes of the compact.	Yes	Yes	Board, commission, or committee on which someone from our agency must/may serve	Grants agency with the authority to allow transfer and receipt of offenders between the Commission's states
71	SECTION 24-21-1150	State	Statute	Conduct of business; voting; public access to meetings and official records; closed meetings;	Yes	No		
72	SECTION 24-21-1160	State	Statute	Promulgation of rules and amendments; emergency rules.	Yes	No		
73	SECTION 24-21-1170	State	Statute	Oversight of interstate movement of adult offenders; enforcement of compact; resolution of	Yes	No		
74	SECTION 24-21-1180	State	Statute	Establishment and operating costs; assessments from compacting states; accounting.	Yes	No		
75	SECTION 24-21-1190	State	Statute	Compact membership eligibility; effective date; amendments.	Yes	No		
76	SECTION 24-21-1200	State	Statute	Withdrawal; termination and other penalties for performance default by compacting state;	Yes	No		
77	SECTION 24-21-1210	State	Statute	Severability. (A) The provisions of this compact must be severable, and if a phrase, clause,	Yes	No		
78	SECTION 24-21-1220	State	Statute	Construction and application.	Yes	No		
79	SECTION 24-21-1300	State	Statute	Definitions. (A) The Department of Probation, Parole and Pardon Services may develop and	Yes	No		
80	SECTION 24-21-1310	State	Statute	Development and operation; inmate eligibility. (A) Notwithstanding another provision of law, the Department of Probation, Parole and Pardon Services may develop and operate day	Yes	Yes	Other service or product our agency must/may provide	Authority to operate centers as granted by General Assembly funding
81	SECTION 24-21-1320	State	Statute	Conditions of placement; removal. (A) An eligible inmate or offender placed in a day reporting center must agree to abide by the conditions established by the Department of Corrections and the Department of Probation, Parole and Pardon Services,	Yes	No		
82	SECTION 24-21-1330	State	Statute	Pilot project day reporting center program; termination. The pilot project day reporting center program terminates twelve months from its opening, unless extended by the General Assembly.	Yes	No		
83	Proviso 66.1	State	Proviso	Proviso # 66.1 (DPPP: Sale of Equipment) All revenue generated by the Department of Probation, Parole and Pardon Services from the sale of various equipment in excess of \$575, less the cost of disposition incurred by the Budget and Control Board, Division of Operations, may be retained and carried forward into the current fiscal year and expended for the purpose of purchasing like items.	Yes	No		
84	Proviso 66.2	State	Proviso	Proviso # 66.2 (DPPP: Interstate Compact Application Fee) The department may charge offenders an application fee set by the department, not to exceed \$100, to offenders applying for transfers out of state under the Interstate Compact Act. The application fee shall be retained by the department to offset the cost of the Interstate Compact Act. All unexpended funds at year-end may be retained and carried forward by the department to be expended for the same purpose.	Yes	No		
85	Proviso 66.3	State	Proviso	Proviso # 66.3 (DPPP: GED Learn and Earn Program) The department may enter into agreements with statewide colleges, technical colleges, and school districts for the purpose of providing GED and GED Prep education to offenders. Offenders of the department enrolled in the program must repay the department the cost of the course and materials within six months of obtaining their GED.	Yes	No		
86	Proviso 66.4	State	Proviso	Proviso # 66.4 (DPPP: Sex Offender Monitoring Carry Forward) The Department of Probation, Parole and Pardon Services is authorized to carry forward any unexpended funds in the Sex Offender Monitoring program. These funds must be used for the sex offender monitoring program. For the purpose of calculating the amount of funds which may be carried forward by the department, Sex Offender Monitoring program funds carried forward by this provision shall be excluded from the calculation of the carry forward authorized by provision elsewhere in this act.	Yes	No		

87	Proviso 66.5	State	Proviso	Proviso # 66.5 (DPPP: Offender Drug Testing Fee) The department may charge offenders a fee set by the department, not to exceed \$50, for the purpose of having a drug test analyzed by a lab for offenders challenging the findings of a drug test administered by the department. If it is determined that the offender is indigent, this filing fee must be waived. The fee shall be retained by the department to offset the cost of the lab test. All unexpended funds at year-end may be retained and carried forward by the department to be expended for the same purpose.	Yes	No			
88	Proviso 66.6	State	Proviso	Proviso # 66.6 (DPPP: Public Service Employment Set-Up Fee) In addition to any other fee, the department may charge an adult offender placed under the jurisdiction of the department, who is ordered to public service employment by the court, a twenty five dollar Public Service Employment set-up fee. The fee must be retained by the department and applied to the department's supervision process. The department shall submit a report to the Chairman of the Senate Finance Committee and the Chairman of the House Ways and Means Committee on the number of offenders who are assessed the set-up fee and the amount of funds collected.	Yes	No			
89	SECTION 23-3-540	State	Statute	Electronic monitoring; reporting damage to or removing monitoring device; penalty.	Yes	Yes	Other service or product our agency must/may provide	Authority to monitor sex offenders with a GPS device as a term of sentencing/tracking	
90	SECTION 23-3-545	State	Statute	Effect of conviction of wilfully violating term or condition of active electronic monitoring.	Yes	No - But relates to sources of funding for one or more agency deliverables			
91	SECTION 23-3-550.	State	Statute	Assisting or harboring unregistered sex offender; penalty.	Yes	No - But relates to sources of funding for one or more agency deliverables			
92	SECTION 23-3-555	State	Statute	Internet account, access provider, identifiers reporting requirements; notification of change; failure to comply; punishment; information provided to interactive computer services; judicial limitations on Internet usage by certain registered sex offenders.	Yes	Yes	Other service or product our agency must/may provide	Authority to restrict/modify access to internet of sex offenders as a condition of their supervision	
93	SECTION 24-13-1310.	State	Statute	Shock Incarceration Program. Definitions	Yes	No			
94	SECTION 24-13-1320	State	Statute	Regulations; reports	Yes	No			
95	SECTION 24-13-1330	State	Statute	Court ordered participation; department evaluation and notification of unsuitability; inmate's agreement to terms and conditions; effect of completion; participation is a privilege.	Yes	Yes	Other service or product our agency must/may provide	Grants authority to supervise YOA parolees	
96	SECTION 24-13-1510	State	Statute	This article is known and may be cited as the "Home Detention Act".	Yes	No			
97	SECTION 24-13-1520	State	Statute	Definitions	Yes	Yes	Other service or product our agency must/may provide	SCDPPPS is defined within these contents as one involved with electronic monitoring	
98	SECTION 24-13-1530	State	Statute	Home detention programs as alternative to incarceration; correctional programs for which it may be substituted; local programs.	Yes	Yes	Other service or product our agency must/may provide	Authority to supervise intensively (with GPS) or early release parole	
99	SECTION 24-13-1540.	State	Statute	Promulgation of regulations; approved absences from home.	Yes	Yes	Other service or product our agency must/may provide	Grants conditions of home absences as regulated by the department	
100	SECTION 24-13-1550	State	Statute	Verification.	Yes	Yes	Other service or product our agency must/may provide	Authority granted to allow department into home or any other place designated by participant under home detention	
101	SECTION 24-13-1560	State	Statute	Use of electronic monitoring device.	Yes	Yes	Other service or product our agency must/may provide	Requires detainees to comply with the use of device as part of supervision	
102	SECTION 24-13-1570	State	Statute	Approval required for change in residence or schedule; notice that violation of detention is a crime; revocation; input of victim regarding eligibility for home detention.	Yes	Yes	Other service or product our agency must/may provide	Requires detainees to obtain approval before moving or changing schedule; victims can provide input for home approval	
103	SECTION 24-13-1580	State	Statute	Necessity of written consent to electronic home detention; other residents' knowledge	Yes	Yes	Other service or product our agency must/may provide	Requires detainees to obtain approval of others in the home regarding the monitoring, privacy concerns	
104	SECTION 24-13-1590	State	Statute	Article not applicable to certain controlled substance offenders; probation and parole authority not diminished.	Yes	Yes	Other service or product our agency must/may provide	Limits applicability from felony drug offenders; underlines SCDPPPS authority to supervise	
105	SECTION 24-13-710	State	Statute	Implementation of supervised furlough program; search and seizure; fee; guidelines; eligibility criteria	Yes	Yes	Other service or product our agency must/may provide	Authority to supervise offenders as designated by SCDC for early release if total sentence is <5 years with no disciplinarys in 6 months prior to consideration	
106	SECTION 24-13-720	State	Statute	Inmates who may be placed with program; search and seizure.	Yes	Yes	Other service or product our agency must/may provide	Authority to supervise offenders granted release under program	
107	SECTION 24-13-730	State	Statute	Implementation of new programs and program changes subject to appropriations by General Assembly.	Yes	Yes	Other service or product our agency must/may provide	General Assembly has authority to make changes via appropriations	
108	SECTION 24-13-2110	State	Statute	Preparation of inmates for employment.	Yes	Yes	Other service or product our agency must/may provide	Grants the department to work with SCDC & other agencies to help offenders gain jobs	
109	SECTION 24-13-2120	State	Statute	Coordination of agencies.	Yes	Yes	Other service or product our agency must/may provide	Requires the department to create a MOU with other agencies to assist the successful reentry of offenders	
110	SECTION 24-13-2130	State	Statute	Memorandum of understanding to establish role of each agency	Yes	Yes	Other service or product our agency must/may provide	Creating specific roles for each agency regarding job skills/educational development, training, job referrals, etc.	
111	SECTION 24-13-2140	State	Statute	Coordination by Department of Corrections.	Yes	No			
112	SECTION 24-19-10	State	Statute	Correction and Treatment of Youthful Offenders;Definitions	No	No			
113	SECTION 24-19-20	State	Statute	Youthful Offender Division created in Department of Corrections; staff.	No	No			
114	SECTION 24-19-30	State	Statute	Duties of Division generally	No	No			
115	SECTION 24-19-40	State	Statute	Adoption of rules	No	No			
116	SECTION 24-19-50.	State	Statute	Powers of courts upon conviction of youthful offenders	No	No			
117	SECTION 24-19-60.	State	Statute	Institutions for treatment of youthful offenders.	No	No			
118	SECTION 24-19-70	State	Statute	Facilities for Division provided by Department	No	No			
119	SECTION 24-19-80	State	Statute	Reception and evaluation centers.	No	No			
120	SECTION 24-19-90	State	Statute	Director's options upon receiving report and recommendations from Reception and Evaluation	No	No			
121	SECTION 24-19-100	State	Statute	Transfer of youthful offenders	No	No			
122	SECTION 24-19-110	State	Statute	Procedure for conditional release of youthful offenders; search and seizure; fee; victim notification.	No	Yes	Yes	Other service or product our agency must/may provide	Grants authority to SCDC to determine release of such offenders
123	SECTION 24-19-120	State	Statute	Time for release of youthful offenders.	No	No			
124	SECTION 24-19-130	State	Statute	Revocation or modification of orders of Division.	No	No			

125	SECTION 24-19-140	State	Statute	Supervisory agents	No	No		
126	SECTION 24-19-150	State	Statute	Further treatment of youthful offenders; return to custody.	No	Yes	Other service or product our agency must/may provide	Gives authority to SCDC to determine treatment of offenders & whether they should return to their custody
127	SECTION 24-19-160	State	Statute	Courts' powers not affected; jurisdiction of Department of Probation, Parole and Pardon Services.	Yes	Yes	Other service or product our agency must/may provide	Court has the authority to place youthful offenders on probation; limitation requirements of YOA sentences
128	SECTION 24-23-20	State	Statute	Case Classification Plan	Yes	Yes	Other service or product our agency must/may provide	Authority to triage offender' supervision level based upon their individual needs
129	SECTION 24-23-30	State	Statute	Community Corrections Plan to include description of community-based program needs	Yes	Yes	Other service or product our agency must/may provide	Authority to contract with community based organizations to work with those under intensive supervision, CSP, or supervised furlough for assistance
130	SECTION 24-23-40	State	Statute	Development of statewide policies with state agencies; guidelines for monitoring of restitution orders and fines; research and special studies; training of employees	Yes	Yes	Other service or product our agency must/may provide	Authority to develop SOPs & policies with other agencies to increase efficiency
131	SECTION 24-23-115	State	Statute	Public service work as condition of probation or suspension of sentence; regulations.	Yes	Yes	Other service or product our agency must/may provide	Authority to establish a mechanism for supervision of offenders performing PSE
132	SECTION 24-23-130	State	Statute	Termination of supervision.	Yes	Yes	Other service or product our agency must/may provide	Authority to terminate supervision w/AIC recommendation to the court
133	SECTION 24-26-10	State	Statute	Commission established.	Yes	No		
134	SECTION 24-26-20	State	Statute	Duties and Responsibilities.	Yes	Yes	Board, commission, or committee on which someone from our agency must/may serve	Chair of Board or designee or Director must sit on the Sentencing Commission to make annual recommendations
135	SECTION 24-28-30(1)(b)-(d)	State	Statute	Powers and duties of committee - [Sentencing Reform Oversight Committee]	Yes	Yes	Report our agency must/may provide	Agency must provide annual report to Sentencing Reform Oversight Committee regarding its assessment tools, success rates, etc.
136	SECTION 16-3-1260	State	Statute	Reimbursement of State by convicted person for payment by State Office of Victim Assistance	Yes	Yes	Distribute funding to another entity	Authority to reimburse victims by making reimbursement a condition of supervision
137	SECTION 16-3-1410	State	Statute	Victim Assistance Services; membership of Victim Services Coordinating Council	Yes	No		
138	SECTION 16-3-1515	State	Statute	Victim or Witness wishing to receive services under article to supply certain information; requirements for receiving restitution; victims wishing to be present in court to notify	Yes	Yes	Other service or product our agency must/may provide	Authority to receive contact information from victim per their request
139	SECTION 16-3-1525	State	Statute	Arrest or detention of person accused of committing offense; notification to victims;	No	No		
140	SECTION 16-3-1530	State	Statute	Notification of victim release, escape or transfer of accused	Yes	Yes	Other service or product our agency must/may provide	Authority to notify victims of an offender's release from supervision
141	SECTION 16-3-1535	State	Statute	Summary court's duty to notify victim of victim's rights; form for victim impact statement	Yes	Yes	Other service or product our agency must/may provide	Authority to receive victim statements from summary courts that give >90-day sentence
142	SECTION 16-3-1545	State	Statute	Juvenile cases; notification to victims of right to submit victim impact statement for disposition proceeding; form of statement; other required information for victims	Yes	Yes	Other service or product our agency must/may provide	Authority to receive victim statements from a prosecuting agency of a juvenile case
143	SECTION 16-3-1555	State	Statute	Expert witness fees; distribution; maintenance and use of victim's impact statements	Yes	Yes	Distribute funding to another entity	Authority to correspond with victims regarding distribution of restitution, recovery of evidence, etc.
144	SECTION 16-3-1560	State	Statute	Notification to victim of post-conviction proceedings affecting probation, parole, or release, and of victim's right to attend	Yes	Yes	Other service or product our agency must/may provide	Authority to notify victims of supervision proceedings/hearings
145	SECTION 44-48-40	State	Statute	Notification to team, victim and attorney general regarding release, hearing or parole; effective date of parole or release; immunity	Yes	Yes	Other service or product our agency must/may provide	Authority to give notice to multidisciplinary team and victims of parole release of SVOs
146	SECTION 44-48-50	State	Statute	Multidisciplinary team; appointments; review of records; membership	Yes	No		
147	SC Constitution, Article 1, Section 24	State	SC Constitution	Victims' Bill of Rights	Yes	Yes	Other service or product our agency must/may provide	Authority to keep victims aware of offenders' supervision
148	SECTION 23-23-30	State	Statute	South Carolina Law Enforcement Training Council	Yes	No		
149	SECTION 23-23-40	State	Statute	Certification requirement	Yes	Yes	Other service or product our agency must/may provide	Authority to require agents to obtain C-1
150	SECTION 23-23-80	State	Statute	South Carolina Law Enforcement Training Council; powers and duties	Yes	Yes	Other service or product our agency must/may provide	Authority to share information regarding agents with Council regarding disciplinarys affecting certification
151	SECTION 23-23-120	State	Statute	Reimbursement for training costs	Yes	Yes	Distribute funding to another entity	Authority to reimburse another law enforcement agency for training received within two years of initial hiring date
152	SECTION 1-11-10	State	Statute	Department of Administration established; transfer of offices, divisions, other agencies	No	No		
153	SECTION 1-11-490	State	Statute	Breach of security state agency data; notification; rights and remedies of injured parties; penalties; notification of Consumer Protection Division	Yes	Yes	Other service or product our agency must/may provide	Authority to notify injured parties & Consumer Affairs of any breach of agency data containing personal information
154	SECTION 8-1-190	State	Statute	Pilot programs to create innovation in state government	Yes	Yes	Other service or product our agency must/may provide	Department of Administration may work with agency to create pilot programs & determine if recommendations should be made to the General Assembly
155	SECTION 8-11-940	State	Statute	Performance increases	No	Yes	Other service or product our agency must/may provide	Authority to grant increases based upon performance appraisals
156	REGULATION 19-704.03	State	Regulation	Promotion	Yes	Yes	Other service or product our agency must/may provide	Authority to appoint an employee to a position with a higher state salary range
157	REGULATION 19-704.06	State	Regulation	Reclassification	Yes	Yes	Other service or product our agency must/may provide	Authority to assign an employee to a higher or lower class based upon an organizational change in duties or responsibilities
158	REGULATION 19-705.04	State	Regulation	Salary Increases	Yes	Yes	Other service or product our agency must/may provide	Authority to grant increases of up to 15% for various types of increases, promotions & reclassifications. DSHR approval is required for increases of >15%
159	REGULATION 19-704.02	State	Regulation	Initial Employment or Reemployment	Yes	Yes	Other service or product our agency must/may provide	Authority to hire a new employee into state government & reemploy an employee after a break in service
160	SECTION 24-22-10	State	Statute	Offender Management System Act	Yes	No		
161	SECTION 24-22-30	State	Statute	Eligibility to participate in offender management system	Yes	Yes	Other service or product our agency must/may provide	Authority to Board to establish eligibility criteria to inmates along with SCDC

162	SECTION 24-22-40	State	Statute	Implementation of system; limits to issuance of certificates; Orders by Governor to enroll or cease release of prisoners	Yes	Yes	Other service or product our agency must/may provide	Authority to establish policies & agreements with SCDC for enrollment in OMS
163	SECTION 24-22-80	State	Statute	Revocation of offender management system status; no appeal	Yes	Yes	Other service or product our agency must/may provide	Authority to revoke inmates from OMS for violating conditions in conjunction with SCDC
164	SECTION 24-22-90	State	Statute	Enrollment in system; supervision in community; giving of notice; statements by victims, witnesses, solicitors, law enforcement officers, and others for or against release	Yes	Yes	Other service or product our agency must/may provide	Authority to supervise offenders enrolled in OMS, may deny enrollment based on statement of anyone given notice of enrollment
165	SECTION 24-22-100	State	Statute	Enrollee participation in designated programs; community control strategies	Yes	Yes	Other service or product our agency must/may provide	Authority to require offenders to participate in community control strategies offered through SCDPPPS
166	SECTION 24-22-110	State	Statute	Status of enrollees; retention and sharing of control by departments; revocation of enrollment	Yes	Yes	Other service or product our agency must/may provide	Authority to control offenders while the offender is in the community is retained by SCDPPPS
167	SECTION 24-22-120	State	Statute	Discipline or removal from system; violation, arrest and detention; no bond pending hearing	Yes	Yes	Other service or product our agency must/may provide	Authority to issue a warrant or citation if an offender is in violation of OMS while on CSP
168	SECTION 24-22-150	State	Statute	Funding required for system initiation and ongoing operation; hiatus when funding exhausted	Yes	Yes	Other service or product our agency must/may provide	Authority to terminate OMS whenever state funds aren't available
169	SECTION 24-13-425	State	Statute	Tampering with the operation of an electronic monitoring device; penalty.	Yes	Yes	Other service or product our agency must/may provide	Any tampering of GPS device constitutes a violation of supervision & can be charged with a misdemeanor
170	SECTION 24-23-120	State	Statute	Presentence Investigation.	Yes	Yes	Other service or product our agency must/may provide	Grants court with right to order if they believe a defendant may suffer from a mental disability or substantial handicap
171	Section 16-3-1910(I)	State	Statute	The hearing on a permanent restraining order may be done electronically via closed circuit television or through other electronic means when possible. If the respondent is confined in a Department of Corrections facility, the complainant may come to the Department of	Yes	Yes	Other service or product our agency must/may provide	Authority to allow a complainant to attend a hearing electronically by coming to SCDPPPS in Richland County

Divisions or Major Programs	Description	Service/Product Provided to Customers	Customer Segments	<i>Specify only for the following Segments: (1) Industry: Name; (2) Professional Organization: Name; (3) Public: Demographics.</i>
Executive Management Team	Provide executive leadership and administrative support for the internal operations of the Department. The activities supported include Legislation, Accounting, Revenue, Budgeting, Human Resources, Procurement, Audit, Training and other miscellaneous administrative functions.	All administrative functions and reporting as required by the Governor's Office and other branches of state government to include annual reports, financial reports, memorandums of agreement/understanding, legislative positions, and training compliance reporting.	Executive Branch/State Agencies	
Victim Services	To provide information, notification and advocacy to crime victims whose offenders are on probation or parole supervision or whose offenders are being considered for parole or pardon by the Parole Board.	Notify about changes to the offender's case, provide counseling and safety.	General Public	<u>Age:</u> 18+ <u>Gender:</u> All <u>Economic Requirements:</u> All incomes <u>Other Required Conditions:</u> Victims of crime.
Victim Services	To provide information, notification and advocacy to crime victims whose offenders are on probation or parole supervision or whose offenders are being considered for parole or pardon by the Parole Board.	Victim's rights training, advocacy, support, and other initiatives for Victim Advocacy groups.	General Public	<u>Age:</u> 18+ <u>Gender:</u> All <u>Economic Requirements:</u> All incomes <u>Other Required Conditions:</u> Victims Advocacy groups.
Ignition Interlock	To provide oversight for active participants placed on the IID program convicted of DUI.	Manage both mandatory and elective participants of the Ignition Interlock Device Program. Administer penalties, appeals, and successful completion.	General Public	<u>Age:</u> 18+ <u>Gender:</u> All <u>Economic Requirements:</u> All incomes <u>Other Required Conditions:</u> Individuals participating in Ignition Interlock per Emma's Law; cf. SC State Laws 56-1-400, 56-5-2941, 56-5-2942, 56-5-2945, 56-5-2947, 56-5-2950, 56-5-2951, 56-5-2990.
Offender Supervision	To supervise offenders under the Department's jurisdiction.	Supervise according to interstate compact, judicial or board order as well as evidence-based need; manage supervision plan to maximize chance for successful completion. Address violations.	General Public	<u>Age:</u> 18+ <u>Gender:</u> All <u>Economic Requirements:</u> All incomes <u>Other Required Conditions:</u> Individuals under probation, parole, or related release programs, as well as their family or neighbors.
Offender Supervision	To supervise offenders under the Department's jurisdiction.	Provide supervision for select YOA offenders, legal documentation for entries and releases, and pre-parole investigations for SCDC.	Executive Branch/State Agencies	
Offender Supervision	To supervise offenders under the Department's jurisdiction.	Provide supervision for select offenders, as well as some DNA and GPS requirements for SC DJJ.	Executive Branch/State Agencies	
Offender Supervision	To supervise offenders under the Department's jurisdiction.	Notify if pregnant offender tests positive for drugs, non-compliance with treatment plans, child/elder abuse, and related mandatory reporting for SC DSS.	Executive Branch/State Agencies	
Offender Supervision	To supervise offenders under the Department's jurisdiction.	Provide intelligence, assistance on local investigations of offenders under supervision, warrant service support, persons of interest support.	Local Govts.	
Offender Supervision	To supervise offenders under the Department's jurisdiction.	Provide intelligence, assistance on local investigations of offenders under supervision, warrant service support, persons of interest support for Federal Probation and other Federal Law Enforcement.	Executive Branch/State Agencies	
Offender Supervision	To protect public trust	Support special security efforts such as Bike Week, Hurricane Deployment, Flood Deployment, statewide radio Strike Team to local police and sheriff departments.	Local Govts.	

Offender Supervision	To protect public trust	Support special security efforts such as Bike Week, Hurricane Deployment, Flood Deployment, statewide radio Strike Team to state law enforcement entities.	Executive Branch/State Agencies	
Offender Supervision	To supervise offenders under the Department's jurisdiction.	Manage transfer of supervised offenders across state lines.	Professional Organization	Interstate Commission for Adult Offender Supervision (ICAOS)
Offender Supervision	To supervise offenders under the Department's jurisdiction.	Technical support, hosting, training, analysis, and other data related to supervision.	Professional Organization	South Carolina Probation and Parole Association (SCPPA), American Probation and Parole Association (APPA), National Association of Blacks in Criminal Justice (NABCJ)
Offender Supervision	To supervise offenders under the Department's jurisdiction.	Provide instructors and other training support to the SC Criminal Justice Academy.	Executive Branch/State Agencies	
Offender Supervision	To supervise offenders under the Department's jurisdiction.	Collect DNA, fingerprints, photograph, and other demographic information for SLED.	Executive Branch/State Agencies	
Offender Supervision	To supervise offenders under the Department's jurisdiction.	Match up offenders under supervision with non-profits, churches, and other groups for public work sites.	Industry	Non-profits, churches, and other employers serving as PSE sites.
Offender Supervision	To supervise offenders under the Department's jurisdiction.	Evaluate halfway houses, shelters, treatment providers, and other service providers for quality assurance. Provide references for those under supervision who may benefit from these services.	Industry	Service providers (shelters, treatment centers, and etc)
Offender Supervision	To supervise offenders under the Department's jurisdiction.	Provide information for criminal justice entities (courts, solicitors, clerk of court, etc) relating to sentencing, warrants, evidence, and etc.	Judicial Branch	
Sex Offender Monitoring	To place offenders ordered by the Court to GPS monitoring under the Sex Offender Accountability and Protection of Minors Act of 2006.	Manage GPS data. Respond to violations of curfew, exclusion zones, and equipment tampering.	General Public	<u>Age:</u> 18+ <u>Gender:</u> All <u>Economic Requirements:</u> All incomes <u>Other Required Conditions:</u> Individuals under GPS tracking and monitoring.
Recruitment and Volunteer/Intern Services	Provide recruitment services to the Department to attract, hire, and retain viable law enforcement candidates for employment	Oversee internships for college credit, career fairs, research, and other law enforcement education for public and private colleges and local schools.	General Public	<u>Age:</u> 18+ <u>Gender:</u> All <u>Economic Requirements:</u> All incomes <u>Other Required Conditions:</u> College students, college graduates, or persons with a combination of education and relevant experience
Parole Board Operations	The Board has the sole responsibility for granting or denying parole and pardons, revoking, modifying, or re-hearing paroles and making recommendations on petitions for reprieves and commutations referred by the Governor.	Provide accurate and timely investigations, as well as infrastructure support to the Parole Board.	Executive Branch/State Agencies	
Fiscal Management	To provide services and support to crime victims	Disburse restitution payments	General Public	<u>Age:</u> 18+ <u>Gender:</u> All <u>Economic Requirements:</u> All incomes <u>Other Required Conditions:</u> Registered Victims of crime.

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Partner Template

Name of Partner Entity	Type of Partner Entity	Description of Partnership	Associated Goal(s)
Anger Management	Private Business Organization	Contracted services with private businesses to offer expanded services throughout the State of South Carolina	1, 4
Domestic Violence	Private Business Organization	Contracted services with private businesses to offer expanded services throughout the State of South Carolina	1, 4
Education	Private Business Organization	Contracted services with private businesses to offer expanded services throughout the State of South Carolina	1, 4
Psy/MH/Emotional	Private Business Organization	Contracted services with private businesses to offer expanded services throughout the State of South Carolina	1, 4
Voc/Employment	Private Business Organization	Contracted services with private businesses to offer expanded services throughout the State of South Carolina	1, 4
Housing	Private Business Organization	Contracted services with private businesses to offer expanded services throughout the State of South Carolina	1, 4
Intellectual Impairment	Private Business Organization	Contracted services with private businesses to offer expanded services throughout the State of South Carolina	1, 4
Parenting	Private Business Organization	Contracted services with private businesses to offer expanded services throughout the State of South Carolina	1, 4
ReEntry Services	Private Business Organization	Contracted services with private businesses to offer expanded services throughout the State of South Carolina	1, 4
Community Resource	Private Business Organization	Contracted services with private businesses to offer expanded services throughout the State of South Carolina	1, 4
Sex Offender Counseling	Private Business Organization	Contracted services with private businesses to offer expanded services throughout the State of South Carolina	1, 4
Substance Abuse	Private Business Organization	Contracted services with private businesses to offer expanded services throughout the State of South Carolina	1, 4
BI	Private Business Organization	Contracted services with private business to monitor offenders through GPS technology throughout the State of South Carolina	1, 2

Axon	Private Business Organization	Trial and evaluation (T&E) with private business for body worn cameras in designated counties.	1, 2
PowerDMS	Private Business Organization	Contracted services with private business to provide a training and information tool for all employees with the agency.	3
Legal Subscriptions	Private Business Organization	Contracted services with private businesses to offer information and services throughout the State of South Carolina	1, 3
Memberships and Accreditations	Professional Association	Contracted services with private businesses to offer expanded services throughout the State of South Carolina	1, 2, 3, 4
Software and Technology Equipment	Private Business Organization	Contracted services with private businesses to offer needed software, devices, and equipment throughout the State of South Carolina	1, 2, 3, 4
U.S. Probation	Federal Government	Partner with U.S. Probation to stay in case management communication regarding offenders under supervision by both partner entities and provide assistance with pre-sentence investigations for the Courts.	1, 2
U.S. Attorney's Office	Federal Government	System partner to ensure the enforcement of laws and public safety through information exchange and collaborative partnerships.	1, 2
U.S. Marshal's Services	Federal Government	System partner to ensure the enforcement of laws and public safety through information exchange and collaborative partnerships.	1, 2
U.S. Bureau of Alcohol, Tobacco and Firearms	Federal Government	System partner to ensure the enforcement of laws and public safety through information exchange and collaborative partnerships; and assistance with special operation security details and deployments.	1, 2
U.S. Immigration and Custom Enforcement	Federal Government	System partner to ensure the enforcement of laws and public safety through information exchange and collaborative partnerships.	1, 2
Federal Bureau of Prisons	Federal Government	Partner with BOP to stay in case management communication regarding offenders under supervision by both partner entities and provide assistance with pre-sentence investigations for the Courts.	1, 2
U.S. Department of Justice	Federal Government	Partner with DOJ for justice program grant assistance . System partner to ensure the enforcement of laws and public safety through information exchange and collaborative partnerships.	1, 2, 4
Veterans Administration	Federal Government	Partner with Veterans Administration for case management support regarding offenders under supervision with need for services based on eligibility.	1, 4

State Law Enforcement Division	State Government	Partner with SLED in assistance with favorable pardon outcomes to update criminal histories, fingerprints data management compliance, DNA collection procedures, infrastructure support for offender case management activities, special operations security details deployments and data requests.	1, 2
S.C. Department of Public Safety	State Government	Partner with SCPS for justice program grant assistance and assistance with special operation security details and deployments. System partner to ensure the enforcement of laws and public safety through information exchange and collaborative partnerships.	1, 2, 4
S.C. Department of Juvenile Justice	State Government	Partner with DJJ and the Juvenile Parole Board in the supervision of juveniles granted release by the Board.	1
S.C. Department of Corrections	State Government	Partner with SCDC for: reentry case coordination of eligible inmates and potential inmates likely to be released to SCDPPPS for supervision, procurement of printed materials, infrastructure support for video conference capabilities, interstate compact for adult supervision transfers, data systems integration and research and policy data exchange.	1, 2, 4
S.C. Department of Mental Health	State Government	Partner with SCDMH for case management support regarding offenders under supervision by both partner entities as a result of a referral for mental health services or monitoring under the Not Guilty By Reasonable Insanity statute.	1, 4
S.C. Department of Disabilities and Special Needs	State Government	Partner with SCDDSN for case management support regarding offenders under supervision with intellectual disabilities, autism and other applicable disabilities.	1, 4
S.C. Department of Education	State Government	Partner with SCDOE and the local school districts for case management support regarding offenders under supervision with a need for adult education services.	1, 4
S.C. Department of Alcohol and Other Drug Services	State Government	Partner with DAODAS and the community-based network of county alcohol and drug abuse authorities for case management support regarding offenders under supervision with a need for substance abuse treatment services.	1, 4
S.C. Technical Colleges	State Government	Partner with S.C. Technical Colleges for case management support regarding offenders under supervision participating in the Self-Paced In-Class Education Program (SPICE); and volunteer/intern and recruitment efforts.	1, 4

S.C. Statistical Analysis Center, RAFA	State Government	Partner with SAC by providing statistical information about probationers and parolees as it relates to crime and justice trends in South Carolina.	1, 2
S.C. Court Administration	State Government	System partner to ensure the enforcement of laws and public safety through information exchange and collaborative partnerships.	1, 2
S.C. Criminal Justice Academy	State Government	Partner with SCCJA in coordination of required training for all Class-1 certified staff at the Department.	1, 3
Commission for Minority Affairs	State Government	Partner with CMA for training and support in regards to working with diverse communities of color.	3
Solicitor's Offices-All 16 Judicial Circuits	State Government	System partner to ensure the enforcement of laws and public safety through information exchange, training, and collaborative partnerships.	1, 2, 3
Worker's Compensation Commission	State Government	Partner with WCC in efforts to provide assistance for employees, injured workers or individuals filing a claim for workplace injuries.	3
S.C. Department of Motor Vehicles	State Government	Partner with SCDMV in coordination and oversight of the Ignition Interlock Device Program as it relates to driver services and licenses.	1, 2
S.C. Department of Vocational Rehabilitation	State Government	Partner with SCDVR for case management support regarding offenders under supervision participating in the Self-Paced In-Class Education Program (SPICE); and support for all offenders with disabilities under supervision with a need for offered services.	1, 4
S.C. Department of Administration	State Government	Partner with SCDADMIN for services related to day-to-day operations such as facilities management, human resources support, technology support, budget support and other related services.	2, 3
S.C. Commission for the Blind	State Government	Partner with the Commission for the Blind for case management support regarding offenders under supervision with a need for rehabilitation and other support services related to visual impairment.	1, 4
S.C. School for the Deaf and Blind	State Government	Partner with SCSDB for case management support regarding offenders under supervision with need for interpreting services or sign language assistance.	1
State Office of Victim Assistance	State Government	Partner with SOVA in coordinated efforts to assist crime victims of the offenders supervised by the Department, collaboration and training	1

S.C. Department of Employment and Workforce	State Government	Partner with SCDEW for case management support regarding offenders under supervision with a need for employment and/or workforce development services.	1, 4
S.C. HIV/AIDS Council	State Government	Partner with SCAAHAC for case management support regarding offenders under supervision with need for HIV/AIDS support services.	1
Local Colleges and Universities	Higher Education Institute	Partner with local colleges and universities for consulting, best practices training, research projects, grant proposals and volunteer/intern and recruitment efforts.	1, 3
Local Law Enforcement Authorities	Local Government	System partner to ensure the enforcement of laws and public safety through information exchange, training, and collaborative partnerships; and assistance with special operation security details and deployments.	1, 3
SC Probation and Parole Association	Professional Association	Partner with SCPPA to assist in the development of professional development and leadership opportunities for staff.	3
SC Correctional Association	Professional Association	Partner with SCCA to assist in the development of professional development and leadership opportunities for staff.	3
SC Law Enforcement Officers Association	Professional Association	Partner with SCLEOA to assist in the development of professional development and leadership opportunities for staff.	3
American Probation and Parole Association	Professional Association	Partner with APPA to assist in the development of professional development and leadership opportunities for staff.	3
SC Chapter of National Association of Blacks in Criminal Justice	Professional Association	Partner with SCNABCJ to assist in the development of professional development and leadership opportunities for staff.	3

Agency Name: DEPARTMENT OF PROBATION, PAROLE & PARDON

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Report and External Review Template

Item	Is this a Report, Review, or both?	Report or Review Name	Name of Entity Requesting the Report or Conducting Review	Type of Entity	Reporting Frequency	Current Fiscal Year: Submission Date or Review Timeline (MM/DD/YYYY)	Summary of Information Requested in the Report or Reviewed	Method to Access the Report or Information from the Review
1	External Review and Report	Annual Accountability Report	SC Department of Administration, Executive Budget Office	State	Annually	October 1, 2017 - September 30, 2018	Provides the Governor and General Assembly with information that supports their analysis of the budget and also ensures that the Agency Head Salary Commission has a basis for its decisions.	https://www.dppps.sc.gov/About-PPP/Facts-Figures http://www.admin.sc.gov/budget/agency-accountability-reports
2	External Review and Report	Agency Budget Plans	SC Department of Administration, Executive Budget Office, SC Legislature	State	Annually	September 15, 2017	To report to the Governor, SC House of Representatives and the SC Senate on the Agency's official budget estimates in itemized form showing the amount needed for the upcoming fiscal year.	http://www.admin.sc.gov/budget/agency-budget-plans/current-budget-plans
3	External Review and Report	VOCA Performance Measures Report	Office for Victims of Crime, Victims Assistance Grant Program	Federal	Quarterly	September 15, 2017	Statistics as dictated by the Victim Services Specialist Grant	Paper Copy; SC Attorney General's Office, Crime Victim Services Division
4	External Review and Report	Sentencing Reform Oversight Committee Annual Report	Sentencing Reform Oversight Committee	State	Annually	November 8, 2017	Provides information on the Department's progress toward meeting the ongoing mandates of the Omnibus Crime Reduction and Sentencing Reform Act of 2010.	https://www.scstatehouse.gov/citizensinterestpage/SentencingReformOversightCommittee/FY%202017%20SROC%20Report%20(FINAL).pdf http://www.dppps.sc.gov/About-PPP/Facts-Figures
5	External Review and Report	Richard Fletcher v. SC Department of Probation, Parole & Pardon Services, EEOC#436-2017-00883/SHAC#3-17-105R	SC Human Affairs Commission	State	Other	July 1, 2017 - March 15, 2018 (Date complaint filed-Date 'no cause' determination issued)	Response to an employment discrimination race-based complaint, comparative information, interview panel submissions, etc.	Paper Copy
6	External Review only	CALEA On Site Review	Commission on Accreditation for Law Enforcement Agencies	Outside Organization	Other	March 19-21, 2018	Policies, procedures, safety protocols and equipment, and data tables	Paper Copy
7	External Review and Report	CALEA Initial Accreditation Review	Commission on Accreditation for Law Enforcement Agencies	Outside Organization	Annually	April 4, 2018	Policies, procedures and data tables	Paper Copy
8	External Review and Report	NCVRW After-Action Report	National Association of VOCA Assistance Administrators (NAVAA)	Outside Organization	Other	June 28, 2018	Reimbursement request that includes a complete account of activities financed by grant funds during the funding period.	Paper Copy
9	External Review and Report	Ignition Interlock Program Monthly and Final Reports	National Highway Traffic Safety Administration (NHTSA)	Federal	Monthly	July 1, 2017 - February 26, 2018	Progress and accomplishments made during each reporting period; preliminary or interim results; problems or delays; vendor and contractor feedback and suggestions.	Paper Copy
10	External Review and Report	Ignition Interlock Program Monthly and Final Reports	National Highway Traffic Safety Administration (NHTSA)	Federal	Quarterly	July 1, 2017 - June 30, 2018	Provides detailed itemization of quarterly expenditures of grant funds; requests for quarterly reimbursement of grant funds; end of grant final report and grant closure.	Paper Copy
11	External Review and Report	Quarterly Minority Report	SC Division of Small and Minority Business Contracting and Certification (SMBCC)	State	Quarterly	July 1, 2017 - June 30, 2018	Expenditures made during a defined period with minority-owned businesses as defined by SC law.	Paper Copy
12	External Review and Report	Quarterly Procurement Reports	State Fiscal Accountability Authority, Division of Procurement Services	State	Quarterly	July 1, 2017 - June 30, 2018	Expenditures made during a defined period using one of the sourcing methods listed in the report as defined by SC law.	https://reporting.procurement.sc.gov/
13	External Review and Report	Proviso 117.114 IT/IS Data Collection	SC Department of Administration	State	Annually	July 1, 2017 - June 30, 2018	IT inventory and expenditures	https://www.dppps.sc.gov/content/download/161122/3665404/file/FY+2018+Fines+and+Fees+Report+as+of+8-30-2018.pdf
14	External Review and Report	Division of Information Security (DIST) (SIEM)	South Carolina Division of Information Security	State	Annually	June 30, 2018	Security monitoring of the agency network	Paper Copy
15	External Review and Report	Fines and Fees Report	Chairmen of the Senate Finance and the House Ways and Means Committees	State	Annually	September 1, 2017	In order to promote accountability and transparency, each state agency must provide and release to the public, a report of all aggregate amounts of fines and fees that were charged and collected by that state agency in the prior fiscal year.	http://www.dppps.sc.gov/About-PPP/Facts-Figures

