

Board of Paroles and Pardons Administrative Meeting

Wednesday, January 11, 2023
SCDPPPS Headquarters, Virtual via Webex Application

I. The Board of Paroles and Pardons Administrative Meeting was called to order by Chair Henry Eldridge on Wednesday, January 11, 2023 at 8:48 am in the Parole and Pardon Boardroom located at the Central Office of SC Department of Probation, Parole and Pardon Services located at 293 Greystone Blvd., Columbia, SC.

II. The following Board Members were present.

First Congressional District	Member Absent	
Second Congressional District	Secretary	Mollie DuPriest Taylor
Third Congressional District	Member Absent	
Fourth Congressional District	Member	Reno R. Boyd
Fifth Congressional District	Chair	Henry S. Eldridge
Sixth Congressional District	Interim Member Absent	
Seventh Congressional District	Vice-Chair	Kim Frederick

III. Items A through E listed below were the topics of discussion.

A. Roundtable Discussions – In Executive Session – *During the Fiscal Year 2023 Training held in October, Board members requested to have recurring roundtable discussions in the future, in an effort to enhance decision-making skills. The Board is asked to discuss and decide if they wish to conduct these meetings quarterly, semi-annually, or other. Also, the Board should decide if these meetings will be conducted virtually, via one of the meeting applications or in person.*

Board Member Taylor suggested that the Board have a Retreat to work on the Board Manual. After discussion, it was suggested that the discussions be held quarterly, and that the first discussion be designated as a retreat to edit the Board’s Manual.

Board Member Frederick made the motion to have quarterly Roundtable in person Meetings and request a retreat be scheduled to edit the Board’s manual. The motion was seconded by Board Member Taylor.

The Chair called for collective voice voting; and announced the motion was accepted unanimously.

B. Election of Officers – *Per the protocol adopted during the Board’s meeting on 07/13/2022, each member should send an e-mail to Secretary, to select their choice for Chair, Vice-Chair and Secretary. This e-mail should be sent/received 01/15/2023 in order to fall within the established time frame per the Board’s Manual, Page 9 Section A. Subsection 3 – Election of Officers. The Secretary will post the results by notifying the following Agency staff via e-mail. Manager in Charge of Board Support Services and the Associate Deputy Director of Paroles, Pardons and Release Services.*

The Chairman provided instructions to Board Members regarding how to cast their votes. ADD of PPRS on behalf of the Agency requested that the staff be notified of the results no earlier than 01/15/2023.

Per Chairman Eldridge, he has received letters of intent via email or text from all members. The new elections will go into effect the next panel hearing since it falls within the 15-31 dates as stated in the manual. Per Mr. Eldridge the ballot for officers is as follows:

Member Frederick- Chairman

Member Taylor Vice-Chair

Member Eldridge - Secretary.

All responses will be sent to the secretary and forwarded to Agency staff on or after January 15, 2023.

C. Make up Hearing Date – *The Board should decide if March 02, 2023 will be the make-up hearing date for hearings cancelled on 01/04/2023.*

Board Member Frederick made the motion to adopt March 02, 2023 as the make-up hearing date for the cancellation of 01/04/2023.

The motion was seconded by Member Boyd.

The Chair called for collective voice voting; and announced the motion as accepted unanimously.

IV. The chair called for a motion to adjourn, the motion was offered by Board Member Boyd and seconded by Member Taylor.

The meeting was adjourned.

*Election Results received by Agency staff via e-mail on 01/15/2023. The 2023 Board Officers were elected as listed below.

Chairman – Kim Frederick

Vice-Chairman – Mollie Taylor

Secretary – Henry Eldridge