

# Board of Pardons and Paroles Administrative Meeting

Wednesday, January 17, 2024

SCDPPPS Headquarters, 293 Greystone Blvd. Columbia, SC 29210

I. The Board of Pardons and Paroles Administrative Meeting was called to order by Chair Kim Frederick on Wednesday, January 17, 2024 at 8:54 am in the Parole and Pardon Boardroom located at the Central Office of the SC Department of Probation, Parole and Pardon Services located at 293 Greystone Blvd., Columbia, SC 29210.

II. The following Board Members were present.

First Congressional District	VACANT	
Second Congressional District	Vice Chair Absent	
Third Congressional District	Member Absent	
Fourth Congressional District	Member	Reno R. Boyd
Fifth Congressional District	Secretary	Henry S. Eldridge
Sixth Congressional District	Member	Geraldine Miro
Seventh Congressional District	Chair	Kim Frederick

III. Items A through E listed below were the topics of discussion.

**A. Election of Officers** – *Per the protocol adopted during the Board’s meeting on 07/13/2022, the members who were interested in running for office must submit their names to the Board Secretary, who will receive the votes and notify the Agency of the election results.*

Chair Frederick indicated that she has prepared a slate of members who are interested in running for office. If any members have changes or additions, they should let the Chair know. If not, each member will need to e-mail their vote or approval of the slate to the Board Secretary by then end of day. Chair Frederick reported that she has a proxy in writing from both Board Member Taylor and Board Member Wideman, which will also be e-mailed by the end of day.

The ballot for officers is as follows:

Member Eldridge - Secretary

Member Taylor - Vice-Chair

Member Frederick- Chairman

**B. Parole Violation Hearings Discussion** – *The Board should decide if Violation Hearings regarding Violent/Full Board Parole Decisions will be presented to the Full Board for Violation or continue to be presented to a Panel of the Board for the violation hearing.*

Chair Frederick opened the floor for discussion regarding the Board’s practice of conducting parole violation hearings for Life sentences, which require a full board to release. General Counsel Buchanan was present to answer any questions and provide legal advice, as needed. After discussion, the Board members decided that Life sentence should be segregated from other violent cases and presented to the full Board, instead of the panels.

Chair Frederick indicated that if there were other violent cases which caused concern for the Board, they could address that in another administrative meeting, but for today she motioned

that the Board requests that the Department schedule all violation hearings regarding Life Sentences for the Full Board for decision.

The motion was seconded collectively.

The Chair called for collective voice voting; and announced the motion as accepted unanimously.

- C. Parole Reconsideration Case Review Discussion** – *The Board should decide if the current protocol for responding to requests for reconsideration should remain in tact or be changed to allow for attorneys or the Board to respond to these requests.*

Chair Frederick opened the discussion by requesting background information from ADD Suber regarding agenda item. The explanation was provided as italicized above. After discussion, Chair Frederick moved that the process remain intact for ADD Suber to continue to make decisions regarding reconsideration, consulting with General Counsel, as needed.

The motion was seconded collectively.

The Chair called for collective voice voting; and announced the motion as accepted unanimously.

- D. Parole Manual Update** (Board Manual)- Chair Frederick indicated that she continues to work on the Manual. If Board members have any other updates, questions, or concerns regarding the manual, she requests that they e-mail them or share for inclusion.

- E. Questions, Comments, Concerns of the Board–**

Secretary Eldridge made a request to have the Sex Offender Registry requirement information moved from the last page of the case summary packet to the first page.

*(Note –A request was submitted to the Office of Information Technology Services on 01/17/2024 regarding this request.)*

- IV. The chair called for a motion to adjourn, the motion was offered by Board Member Miro and seconded by Board Member Boyd.

The meeting was adjourned.

\*Election Results received by Agency staff via e-mail on 01/17/2024 at 2:19 PM. The 2024 Board Officers were elected as listed below.

Chairman – Kim Frederick

Vice-Chairman – Mollie Taylor

Secretary – Henry Eldridge