

## Name of Researcher:

Name of Institution Providing Institutional Review Board (IRB) Oversight (Please provide a copy of your IRB approval form):

Title of Research Project Covered under this Agreement:

Research will not be conducted at the Department of Probation, Parole and Pardon Services (SCDPPPS) nor will data be received from SCDPPPS without first obtaining from you a written agreement regarding a researcher's responsibilities. By signing this agreement, you agree to abide by the following restrictions on conducting research at SCDPPPS and/or using data provided by SCDPPPS. The following is a list of your responsibilities as a researcher:

- 1. I will abide by all SCDPPPS's requirements and will accept the final authority and decisions of SCDPPPS, including, but not limited to directives to terminate participation in designated research activities.
- I will report promptly to SCDPPPS proposed changes in the research conducted under this agreement.
  I will not initiate changes in research without prior SCDPPPS review and approval, except where necessary to eliminate apparent immediate hazards to subjects.
- 3. I will report immediately to SCDPPPS any unanticipated problems in the research project that involves risks to subjects or others.
- 4. I understand that each SCDPPPS site may have unique rules and requirements, and I agree to abide by the rules and requirements of the sites where I conduct my research.
- 5. If required by SCDPPPS, I agree to submit to a background check for security reasons.
- 6. I will complete any training required by SCDPPPS prior to initiating research covered under this agreement.
- 7. I acknowledge that my primary responsibility is to safeguard the right and welfare of each research subject, and the subject's right and welfare must take precedence over the goals and requirements of the research.
- 8. I will not enroll subjects in research under this agreement prior to the review and approval of the project by SCDPPPS.

- 9. I will seek, document and maintain records of informed consent from each subject or the subject's legally authorized representative.
- 10. I will not divulge, publish or reveal by word, conduct or any other means any information obtained during data collection or received by SCDPPPS that is not covered under this agreement.
- 11. I understand that if I copyright or grant a copyright to any materials as the result of my project, I grant SCDPPPS a royalty-free, non-exclusive and irrevocable license to reproduce, publish, translate and otherwise use and authorize others to publish and use such materials.
- 12. As a courtesy, prior to publication, I will send a copy of papers, articles, etc. which are based on data obtained through the SCDPPPS to SCDPPPS' Research and Evaluation Section.

My obligations under this agreement are of a continuing nature. If I violate any of the above restrictions, I agree to inform SCDPPPS immediately and to take no further action pending receipt of SCDPPPS' instructions.

I have read and understand the above agreement. I agree to the above terms.

Printed Name

Signature

Date